



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-20-685
ADDENDUM NO. 1
REQUEST FOR QUOTATION

EXAMINATION GLOVES FOR VARIOUS COUNTY DEPARTMENTS

DATE: Tuesday July 14, 2020

QUOTES DUE: Wednesday, July 22, 2020
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of two (2) pages.

NOTE: Washington County Government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Quoters shall allow ample time for delivery of their quote packets. Delivery of quote packets via-courier service or United States Postal Service (USPS) will be accepted. Those quoters who wish to deliver their quote packet in person will need to call 240-313-2330 to schedule an appointment to drop off their quote packet.

ITEM NO. 1: *Inquiry:* The doc. Mentions price FOB. fob price from where? it can be at fob overseas or FOb in NJ

Response: The term FOB is “free on board.” The vendor has liability and ownership of the goods until the goods are delivered to the buyer.

ITEM NO. 2: *Inquiry:* Is this Insurance required with offering Gloves? Our company would like to offer a bid, but we are unsure with the Insurance requests.

Response: Yes, Insurance is a requirement for this Quote. Please refer to the Quotation document; Page 2, Item 6 – Instructions.

ITEM NO. 3: Inquiry: Bid docs say delivery within 72 hours from order placement or be subject to a 1% fee – given that there is a global pandemic and PPE products are in high demand, many manufacturers are in backorder with their gloves. Will the 72 hour delivery window be altered at all or is it still a hard confirmed deadline?

Response: The 72-hour delivery schedule can be adjusted by a mutual agreement between the successful vendor and the county.

ITEM NO. 4: Inquiry: Can you please provide the tabulations for the last time this bid came out?

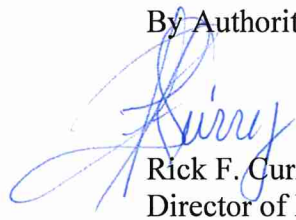
Response: Please refer to the Quotation document; Page 5, Item 19
<https://www.washco-md.net/wp-content/uploads/purch-q-19-679-bidtab.pdf>

ITEM NO. 5: Inquiry: we have reached out to numerous manufacturers of gloves for your RFQ, including Microflex a listed mfg. that cannot be substituted on the bid. They are all telling us that they cannot guarantee any pricing due to the cost of raw materials continuing to go up.. We as a company are on a strict allocation with the mfg. and are only allowed to give customers 2 ca of each size every 7 days.

Our question, will you consider allowing for price changes as they occur during the term of the bid?

Response: Price adjustments for examination gloves will be considered based on appropriate documentation submitted by the vendor from the manufacturer.

By Authority of:


Rick F. Curry, CPPO
Director of Purchasing