



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-24-778
ADDENDUM NO. 2
REQUEST FOR QUOTE

AIRPORT ENTRANCE MONUMENT SIGN REPLACEMENT

DATE: Tuesday, April 2, 2024

QUOTES DUE: Wednesday, April 10, 2024
3:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Request for Quote (RFQ) Documents on which all quotes will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of three (3) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quotation Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* The documentation states that “*Delivery/Installation shall be made within thirty (30) consecutive calendar days after receipt of purchase order.*” Unfortunately, this timeline is shorter than the manufacture time of the sign. Once the PO is received and final layouts are approved, the sign will enter permitting. After however long the permitting takes, the fabrication of the main aluminum sign structure will take 6-8 weeks at this time. Depending on the timeframe for permit approval, it is much more likely that installation would fall somewhere within 2 to 4 months of receiving the PO. Of course, the less time approvals and the permit takes, the better.

Response: Refer to Request for Quotation document, Page 8, Item No. 8, Time of Completion; **CHANGE**, this paragraph to read as follows: By submission of his/her proposal, the Quoter agrees to commence work under this Contract upon receipt of the Notice to Proceed (a purchase

order), prosecute the work diligently, and **complete work no later than one hundred, twenty (120) calendar days after Notice to Proceed**. The time stated for completion shall include material procurement, delivery, installation, and final clean-up of the premises ready for use.

ITEM NO. 2: *Inquiry:* The documentation asks that the LED solar option be proposed as a separate quote. However, there are only proposal forms of pages 8 and 9 for sign options 1-3. Shall we create and add an additional proposal page for the LED system?

Response: Refer to the Request for Quotation document, Page 7, Scope of Work/Installation/Operation, Scope of Work, Letter C; **CHANGE** this paragraph to read as follows: **For all three sign options, bidders shall include the Total Lump Sum, "turnkey" price for the purchase of the sign, LED lighting system, installation, debris removal/disposal.**

ITEM NO. 3: *Inquiry:* Could you please advise as to the question of the completion time for this project? Is it firm? RFQ states that it needs to be completed 30 days from NTP.

Response: See response to Item No. 1 to this addendum.

ITEM NO. 4: *Inquiry:* Also, is there demo & removal required?

Response: Yes, the upper portions of the current sign will need to be demolished down to the stone base which shall remain intact and undamaged. Debris and materials shall be removed and disposed of by the bidder.

ITEM NO. 5: *Inquiry:* And is the base shown in the photo existing?

Response: Yes, the photo is a rendering of a proposed sign design placed on top of the existing stone base, which shall remain upon completion of this project.

ITEM NO. 6: *Inquiry:* Please confirm that the county is responsible for any permits?

Response: Yes, county staff will handle the application and coordination with the County Division of Permits and Inspections. There is a need for a sign permit and potentially a second electrical permit; however, the need for this second permit is still to be determined, as it is potentially unneeded given the project scope includes little to no electrical work.

ITEM NO. 7: *Inquiry:* It is imperative that we have sign dimensions as well.

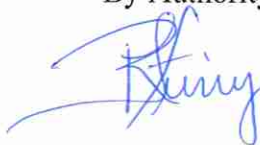
Response: When viewing the sign in a westward direction, the stone base structure is 19'4" length wise and 1'9" deep. Note: The airport possesses a drawing or rendering (as supplied in the RFQ) but no final-determined dimensions in the form of an "official" design.

For the proposed upper portions of the new sign, the **approximate** dimensions are estimated to be 18'2" length wise, 4'2" tall at north and south upper corners and 5'tall at the peak or crest

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

height in the center of the curved sign. Bidders are encouraged to visit the site and take their own measurements and investigations. Bidders may design their own sign provided that the look is same or similar to what was provided in the RFQ. Digital artwork files with the airport logo are also available upon request. Please see Attachment A to this Addendum.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

