



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-24-774
ADDENDUM NO. 3
REQUEST FOR QUOTE

VIDEO SURVEILLANCE SYSTEM

DATE: Wednesday, February 7, 2024

QUOTES DUE: Wednesday, February 14, 2024
3:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Request for Quote (RFQ) Documents on which all quotes will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of four (4) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quotation Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Inquiry: Does the contractor supply the monitor used to view the cameras? If yes, what size monitor?

If yes, will the contractor need to mount the TV to a wall or should the monitor be a desktop monitor?

If no, what input ports does the TV have available?

Response: The customer will be viewing the cameras using an existing office workstation, accessing the camera through a web base solution that the bidder provides.

ITEM NO. 2: Inquiry: How many other workstations does the contractor need to install the monitoring software on?

Response: There is no monitoring software, and thus no need for additional workstations. The successful bidder will provide the customer with a cloud-based solution that the customer can access, using a web browser.

ITEM NO. 3: Inquiry: Regarding p7, section 1.D: Will the county provide the specifications of the drop box to include the manufacturer and model?

Response: No specifications are available at this time.

ITEM NO. 4: Inquiry: How will the camera receive power?

Response: Six (6) of the cameras will be connected to the host facilities' Power over Ethernet (PoE) switches. The seventh (7th) camera (Keedysville Town Hall) will not be connected into any existing power. The successful bidder will provide a self-powered, standalone camera system.

ITEM NO. 5: Inquiry: Can the contractor use the electrical outlet located under the awning near the shingles to power the camera and associated equipment?

Response: Customer assumes this applies to the Keedysville Town Hall, and the answer is no.

ITEM NO. 6: Inquiry: Does the system need to be NDAA compliant?

Response: Please see response to Addendum No. 2, Item No. 5.

ITEM NO. 7: Inquiry: I reviewed the document, I didn't find any specified partners in the agreement. I wanted to confirm whether I have the flexibility to work with my preferred partner. If not, could you please let me know the preferred partners so I can proceed accordingly?

Response: There are no preferred partners.

ITEM NO. 8: Inquiry: How are the drop boxes anchored?

Response: They are not anchored.

ITEM NO. 9: Inquiry: What is the length of the pole?

Response: The successful bidder will determine the length of the pole. Please see response to Addendum No. 1, Item No. 14.

ITEM NO. 10: Inquiry: Is there a need for grounding?

Response: As part of the wireless camera solution, located at the Keedysville Town Hall, the successful bidder should take grounding capabilities into consideration; however, no drilling or anchoring of any kind will be permitted.

ITEM NO. 11: Inquiry: How is the wireless unit connected to the network?

Response: Through the host facility's wireless network.

ITEM NO. 12: Inquiry: Is the contractor provide the AP for the wireless camera

Response: The access point is located in the host facility's building.

ITEM NO. 13: Inquiry: Do the cameras and associated equipment require NDAA certification?

Response: Please see response to Addendum No. 2, Item No. 5.

ITEM NO. 14: Inquiry: Is there an existing computer and/or monitor that will be used to support the video surveillance system? If so, where is it located?

Response: Please see responses in Addendum No. 1, Item No. 12, and Addendum No. 2, Item No. 17.

ITEM NO. 15: Inquiry: Is a Digital Video Recorder or Network Video Recorder required for the video surveillance system?

Response: Please see responses in Addendum No. 1, Item No. 15, and Addendum No. 2, Item No. 7.

ITEM NO. 16: Inquiry: Is it the County's intention to purchase the hardware and software required for the system and subscribe to a cloud-based service to support the video storage/retrieval requirements?

Response: The successful bidder will provide a turn-key solution, which will include all hardware, software, and cloud-based service required.

ITEM NO. 17: Inquiry: Is battery back-up required for any of the locations?

Response: No.

ITEM NO. 18: Inquiry: What are the specifications for the cameras to be used i.e., the MegaPixels required, the lens size and the field of view for each camera, etc?

Response: Customer requires 4K capability with zoom, facial and license plate recognition. Requirement is for bullet style cameras.

ITEM NO. 19: Inquiry: The RFQ mentions "Telephoto Zoom Lens". Is remote zoom control required for the camera? Is there a requirement for remote control of panning, and/or tilting the camera?

Response: Remote zooming is required, but remote panning and/or tilting is not required.

ITEM NO. 20: Inquiry: As voting activity is seasonal, is it the County's intent to leave the cameras in place during the "off- season"?

Response: With the exception of the wireless camera, attached to the ballot drop box at the Keedysville Town Hall, all cameras will be permanently installed at the six (6) other facilities.

ITEM NO. 21: Inquiry: There is a requirement to mount a camera and supportive pole directly to a drop box. Who will be responsible for the annual assembly/disassembly of this installation?

Response: The successful bidder will be responsible for the assembly/disassembly of the equipment.

ITEM NO. 22: Inquiry: As the cameras access to the internet will be through the networks operated by the various town halls, have there been agreements reached with the various towns relative to that access? And have there been any discussions regarding the establishment of VLANs on those existing networks?

Response: The agreement between the Washington County Board of Elections and each host site states that the Board may "take any action that may be required to comply with federal, state, and local election laws." The host sites will be compelled to comply with any networking requirements needed to complete the solution.

ITEM NO. 23: Inquiry: Is there direct network connectivity between the various town halls and Washington County Election Center?

Response: No, and there is no requirement for direct network connectivity between the town halls and the Election Center.

ITEM NO. 24: Inquiry: Will Washington County release the contact information for those companies that attended the site survey(s).

Response: Please see attachment A to this Addendum.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

**Pre-Quotation Conference/Teleconference
Video Surveillance System**

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Pre-Quotation Conference/Teleconference
Video Surveillance System

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