



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

Q-24-774  
ADDENDUM NO. 2  
REQUEST FOR QUOTE

VIDEO SURVEILLANCE SYSTEM

DATE: Wednesday, February 7, 2024

QUOTES DUE: Wednesday, February 14, 2024  
3:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Request for Quote (RFQ) Documents on which all quotes will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of four (4) pages and one (1) attachment.

**NOTE:** All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quotation Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

**ITEM NO. 1:** Inquiry: Do you have any specifications for the cameras that you are requesting with this RFP?

Response: Refer to the Quote document, Page 9, Specifications.

**ITEM NO. 2:** Inquiry: How many megapixels are required for the cameras?

Response: Customer requires 4K capability with zoom, facial and license plate recognition.

**ITEM NO. 3:** Inquiry: Do you have any night/IR requirements for the cameras?

Response: The cameras shall be in operation 24 hours a day, 7 days a week. The successful bidder must provide the same high-definition solution at night as in the daytime.

**ITEM NO. 4:** Inquiry: Do you have any requirements for video analytics such as facial recognition or vehicle tracking?

Response: Yes, to both facial recognition and vehicle tracking.

**ITEM NO. 5:** Inquiry: Are the cameras and associated hardware required to be NDAA compliant?

Response: Yes, all products must be NDAA compliant.

**ITEM NO. 6:** Inquiry: Per the Scope of Work - Keedysville Town Hall requires a wireless camera solution. We assume that the bid item II on the pricing sheet is for this location. What are the solar power requirements for this location?

How many hours/days of solar run time for the batteries do we need to allow for if there is no/limited sunlight available to charge the batteries?

The Scope of Work states that this camera will be mounted directly to the drop box and will require communication to the host facilities wireless network. Are we to assume that the wireless signal strength at the location of the ballot box is acceptable and we can join the network as a client, or do we need to run a cat6 to the network switch and install a point-to-point wireless equipment from the ballot box to the building for this location?

Response: Part 1 of Item No. 6 herein: Please see the attached photograph of an existing wireless camera for clarification.

Response: Part 2 of Item No. 6 herein: The solution needs to continually run, 24 hours per day, 7 days per week. The successful bidder will provide the necessary charging equipment to accomplish that.

Response: Part 3 of Item No. 6 herein: The wireless signal strength was tested at the physical location of the wireless camera, and the signal was proven strong enough to support a wireless connection.

**ITEM NO. 7:** Inquiry: Does each location require a local NVR/DVR or can we utilize cameras that have cloud capabilities and can be viewed and managed remotely from anywhere via a web browser?

Response: The cloud capability is what is required. See Addendum No. 1, Item 15 response for more information.

**ITEM NO. 8:** Inquiry: The Scope of Work states that the camera output is to be viewed simultaneously on a central monitor located at the BoE office. Are we required to provide a computer and monitor for this location for viewing?

If Yes is there an existing network connection available for use of this workstation?

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

If Yes is there adequate power at this location for the workstation and monitor?

If Yes what size monitor is required?

Response: The customer will use an existing computer, accessing the cameras through a web browser.

**ITEM NO. 9:** Inquiry: Do you have a time requirement for video archives to remain available?

Response: A minimum of two years.

**ITEM NO. 10:** Inquiry: Will you be downloading and saving the video archives locally or will they need to be stored in the cloud or NVR?

Response: We require the video archives to be stored on the cloud for a minimum of two years, but we will also be performing daily backups on external hard drives.

**ITEM NO. 11:** Inquiry: Addendum 1 Q&A Item No. 12 States that the CCTV Video Recording is to be a minimum of 45 days however the pricing sheet says the cameras should have 1 TB of storage with 60 days of retention. Please clarify the video recording requirements.

Response: We reiterate that we are not looking for a CCTV solution, but a cloud solution. We require continuous video, 24x7, for a minimum of 45 days. Some vendors offer only 30-day or 60-day packages. The package shall provide 60 days of storage.

**ITEM NO. 12:** Inquiry: Addendum 1 Q&A Item No. 15 states that the Smithsburg Town hall has an NVR *Turing Model Number TRMPR164T*. Is the intent of this RFP to utilize that NVR at that location or will these cameras be a separate system that operates independently of any existing systems that may be installed at any of these locations?

Response: It will be an independent system that connects to the host facility's PoE switch. If the host facility does not have a PoE switch, the successful bidder will provide a PoE injector.

**ITEM NO. 13:** Inquiry: Do any of these locations require a UPS/Battery Backup for continuous uptime of the cameras until generator power kicks in?

Response: No.

**ITEM NO. 14:** Inquiry: What is the budget for this project?

Response: The budget is available to complete the project.

**ITEM NO. 15:** Inquiry: Are floor plans available for each site?

Response: None of the facilities were able to provide a floor plan.

**ITEM NO. 16:** Inquiry: Will the cameras connect to each site's existing private network? If so, will a county employee make any necessary changes to each site's firewall/router, or will that be the contractor's responsibility?

If not, do we install a firewall behind your existing ISP's modem?

Response: Part 1 of Item No. 16 herein: Each facility's representative will work with the successful bidder to ensure connectivity.

Response: Part 2 of Item No. 16 herein: No firewall is required.

**ITEM NO. 17:** Inquiry: Regarding p7, section 1.B: Does the contractor supply the computer that will run the viewing software?

Response: The customer will use an existing computer, accessing the cameras through a web browser.

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing







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