



REQUEST FOR QUOTATION

PLEASE COMPLETE THE FOLLOWING CONTACT INFORMATION:

NOTES:

Company Name: _____

Address: _____

Phone Number: _____

Contact Name: _____

Contact Title: _____

E-mail: _____

Federal Identification Number: _____

1. Quoted prices are to be net thirty (30) calendar days: all discounts are to be deducted and reflected in net prices.
2. The County reserves the right to reject any and/or all quotes, to waive any technicalities in the quote, and to take whatever action is in the best interest of Washington County, Maryland.
3. The County is exempt from State of Maryland Sales Tax. The County's Maryland Sales Tax Exemption Number is 3000129 2.

RETURN QUOTATIONS TO:

WASHINGTON COUNTY PURCHASING DEPARTMENT
Washington County Administration Complex
100 West Washington Street, Third Floor, Suite 3200
Hagerstown, Maryland 21740

Attention: Aaron Weisner, Procurement Specialist I

Telephone Number: 240-313-2330

**REQUEST FOR QUOTATION
THIS IS NOT
AN ORDER**

DATE ISSUED

6/26/ 2023

DESCRIPTION

**EXAMINATION GLOVES FOR
VARIOUS COUNTY DEPARTMENTS
Q-23-752**

(See Attached Instructions & Specifications)

QUOTATION DUE: Wednesday, July 26, 2023, no later than 3:00 P.M., (EDT/EST) and must be time-stamped in the Purchasing Department. Opening of quotations will follow. Interested parties are invited to attend in person or via teleconference. All quoters who wish to hear a reading of the quotes shall call 240-313-2330 prior to the teleconference to receive instructions.

QUOTATIONS TO BE ADDRESSED TO: Washington County Purchasing Department, Attn: Aaron Weisner, Procurement Specialist I, Washington County Administration Complex, 100 West Washington Street, Third Floor, Suite 3200, Hagerstown, Maryland, 21740 and enclosed in a sealed opaque envelope marked "**QUOTATION – (Q-23-752) EXAMINATION GLOVES**" and bearing the Quoter's name and address. Having received clarification on all items of conflict or upon which any doubt arose, the undersigned proposes to furnish all labor, materials and equipment called for by said specifications and instructions for the costs as specified on the attached Form of Proposal.

NOTE: This page is to be returned with the attached Form of Proposal.

We quote you as above - F.O.B. _____

Official Signature _____

Name Printed _____

Telephone Number _____

Fax Number _____

Acknowledge Addenda # _____ Date _____

_____ Date _____, # _____ Date _____

Delivery/Service can be performed no later than

_____ calendar days from receipt of order.

Date _____

Q-23-752
EXAMINATION GLOVES FOR
VARIOUS COUNTY DEPARTMENTS

INSTRUCTIONS

1. **AWARD:** Award shall be made to the responsive, responsible Quoter submitting the *lowest responsive Quotation for each item*. Quoters may submit pricing on one or multiple items. The successful Quoter(s) shall extend their pricing to the County Volunteer Fire & Rescue Companies. These companies are located throughout Washington County, Maryland in the towns of Hancock, Clear Spring, Sharpsburg, Boonsboro, Hagerstown, Williamsport, Funkstown, Fairplay, Maugansville, and Smithsburg. The companies shall issue orders independently that of the County and all financial transactions shall be conducted separately with each individual company. Carelessness in quoting prices, or in preparation of quotation otherwise, will not relieve the Quoter. Erasures or changes in quotations must be initialed.
2. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION:** The quoter/vendor certifies, by submission of this quotation or acceptance of this contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this quotation that it will include this clause without modification in all lower tier transactions, solicitations, quotations, contracts, and subcontracts. Where the quoter/vendor or any lower tier participant is able to certify to this statement, it shall attach an explanation to this solicitation/proposal.
3. **DELIVERY:** Deliveries shall be F.O.B. Destination to the County departments listed in the Request for Quotation document, as required and delivered within seventy-two (72) hours from order placement. Departments will submit a purchase order for the contract period and will call or email quantities to be delivered as needed.
4. **DELIVERY FAILURES:** Failure of a Quoter to deliver according to a mutually agreed upon delivery schedule or failure to make replacements of rejected articles within forty-eight (48) County-business hours, or as directed by the Director of Purchasing shall constitute authority for the Director of Purchasing to purchase in the open market articles of comparable grade to replace the articles rejected or not delivered. On all such purchases, the Quoter shall reimburse the County, within a reasonable time specified by the Director of Purchasing, for any expense incurred in excess of contract prices or the County may deduct such amount from monies owed the defaulting Quoter. Such purchases shall be deducted from contract quantities.
5. **DISPUTES:** In cases of disputes as to whether or not an item or service quoted or delivered meets specifications, the decision of the County Commissioners or authorized representative shall be final and binding on both parties.
6. **EQUAL OPPORTUNITY:** The Board of County Commissioners of Washington County, Maryland does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services. Individuals requiring special accommodations are requested to contact the Purchasing Department at 240-313-2330 Voice, TTY Dial 711 to make arrangements no later than seven (7) calendar days prior to the Request for Quotation Opening.

Instructions

Examination Gloves for Various County Departments

Q-23-752

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7. **EXCEPTION:** The submission of a quote shall be considered an agreement to all items, conditions, and specifications provided herein and in the various quotation documents unless specifically noted otherwise in the proposal.
8. **ERROR IN BIDS:** When an error is made in extending total prices, the written unit bid price shall govern. In the absence of written prices, the unit bid price shall govern. Carelessness in quoting prices, or in preparation of bid, otherwise, will not relieve the Bidder. *Erasures or changes in bids must be initialed.*
9. **INSPECTIONS:** Inspection and acceptance of materials or supplies shall be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as amount to fraud. Final inspection and acceptance or rejection of the materials or supplies shall be made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the County for such materials or supplies as are not in accordance with the specifications. All delivered materials shall be accepted subject to inspection and physical count.
10. **INSURANCE:** The successful Quoter must show upon request and prior to the execution of a Contract or issuance of Purchase Orders the Agreement and as required by the County during the term of the contract evidence of appropriate insurance as outlined in the attached copy of the Washington County's – *Insurance Requirements for Independent Contractors Policy*. The project shall be identified on the certificate and the *Board of County Commissioners of Washington County, Maryland shall be named as an additional insured on the certificate of insurance*. The certificate holder on the certificate shall be named as such; Board of County Commissioners of Washington County, Maryland, 100 West Washington Street, Hagerstown, Maryland.
11. **INTERPRETATION, DISCREPANCIES, OMISSIONS:** Should any Quoter find discrepancies in, or omissions from the documents, or be in doubt of their meaning, or feel that the specifications are discriminatory, he/she should at once request in writing, an interpretation from Aaron Weisner, Procurement Specialist I, Washington County Purchasing Department, Washington County Administration Complex, 100 West Washington Street, Third Floor, Suite 3200, Hagerstown, MD 21740, Fax: 240-313-2331; or send questions in Microsoft Word platform via-email to purchasingquestions@washco-md.net.

All necessary interpretations will be issued to all Quoters by the Washington County Director of Purchasing in the form of addenda to the specifications, and such addenda shall become part of the Contract Documents. Exceptions as taken in no way obligates the County to change the specifications. Failure of any Quoter to receive any such addendum or interpretation shall not relieve such Quoter from any obligation under his/her quotation as submitted. The County will assume no responsibility for oral instructions or suggestions. **ORAL ANSWERS WILL NOT BE BINDING ON THE COUNTY.** **Requests received after 4:00 P.M. (EDT/EST) on Wednesday, July 19, 2023, may not be considered.**

12. **LATE CHARGES:** Assessments will be made at the rate of one (1%) percent of the total quoted price per day if the successful Quoter fails to deliver by deadline for delivery. This assessment shall be deducted from the invoice price for the scheduled delivery.

13. **MULTIPLE QUOTES:** No Quoter shall be allowed to offer more than one (1) price on each item even though he/she may feel that there are two (2) or more types or styles that will meet specifications. Quoters must determine for themselves which to offer. If said Quoter should submit more than one (1) price on any item, all prices for that item may be rejected at the discretion of the Director of Purchasing.
14. **PAYMENT:** Payment will be made by the County within thirty (30) calendar days after the submittal of an invoice from the successful Quoter. The invoice shall be mailed directly to the respective department listed in the Request for Quotation document. No costs (i.e., fuel surcharges) shall be charged in addition to the furnished Quoter's quotation response during the contract period.
15. **PAYMENT OF COUNTY AND MUNICIPAL TAXES:** Effective October 1, 1993, in compliance with Section 1-106(b)(3) of the Code of the Public Local Laws of Washington County, Maryland, "If a Quoter has not paid all taxes owed to the County or a municipal corporation in the County, the County Commissioners may reject the Request for Quotation".
16. **POLITICAL CONTRIBUTION DISCLOSURE:** In accordance with Maryland Code, State Finance and Procurement Article, §17-402, the Bidder shall comply with Maryland Code, Election Law Article, Title 14, which requires that every person that enters into contracts, leases, or other agreements with the State, a county, or any incorporated municipality, or their agencies during a calendar year in which the person receives in the aggregate \$100,000 or more, shall file with the State Administrative Board of Election Laws a statement disclosing contributions in excess of \$500 made during the reporting period to a candidate for elective office in any primary or general election. The statement shall be filed with the State Administrative Board of Election Laws: (1) before a purchase or execution of a lease or contract by the State, a county, an incorporated municipality or their agencies, and shall cover the preceding two (2) calendar years; and (2) if the contribution is made after the execution of a lease or contract, then twice a year, throughout the contract term, on: (a) February 5, to cover the 6-month period ending January 31; and (b) August 5, to cover the 6-month period ending July 31.
17. **PRE-QUOTATION CONFERENCE/TELECONFERENCE:**
A Pre-Quotation Conference/Teleconference will be held in person in the Washington County Administration Complex Budget & Finance Conference Room 1, Third Floor, 100 West Washington Street, Hagerstown, Maryland on **Wednesday, July 5, 2023, at 10:00 A.M (EDT/EST)**. All interested quoters wishing to take part in the meeting via teleconference shall call 240-313-2330 prior to the meeting to receive instructions. All interested quoters are requested to take part in the conference. Participation in the meeting is not mandatory but is strongly encouraged.
18. **QUANTITY:** This contract is an "indefinite quantity contract". The parties to this contract guarantee no estimated quantities. The quantities stated have been based on prior annual usage and actual orders will depend on departmental requests. Quantities stated herein are given as a general guide for bid purposes only and are not guaranteed amounts. The contract shall be for the County's total requirements and may be less or greater than those estimated herein. The County shall not be obligated to purchase any minimum or maximum quantity. The County reserves the right to award contracts for each item based on a one (1) year term.

19. **QUOTATION SUBMISSION:** Quotations are to be enclosed in a sealed opaque envelope marked “**QUOTATION – (Q-23-752) EXAMINATION GLOVES**” and bearing the vendor's name and address. Quotations are to be addressed to:

Washington County Purchasing Department
Attn: Aaron Weisner - Procurement Specialist I
Washington County Administration Complex
100 West Washington Street, Suite 3200
Hagerstown, MD 21740

Quotations must be received, and time stamped in the Purchasing Department, Washington County Administration Complex, 100 West Washington Street, Third Floor, Suite 3200, Hagerstown, Maryland, 21740, telephone 240-313-2330, no later than **3:00 P.M. (EDT/EST), Wednesday, July 26, 2023**. Quotations will be opened at that time in Suite 3000, 100 West Washington Street, Hagerstown, Maryland, 21740. All interested parties are invited to attend the reading of the quotes or for those quoters that are interested in only hearing a reading of quotes shall call prior to the meeting 240-313-2330 for instructions.

Quotes shall be made on the forms provided. Numbers shall be stated both in writing and in figures. Quotations must be signed in writing by the Quoter, or an authorized agent of the Quoter, if the Quoter is a corporation.

NOTE: All Quoters must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quotation and/or to attend the Pre-Quotation Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

20. **REGISTRATION WITH THE MARYLAND DEPARTMENT OF ASSESSMENTS AND TAXATION:** Prior to contracting, private corporations must either be incorporated in the State of Maryland or registered with the Maryland Department of Assessments and Taxation as a foreign corporation and must be in good standing. Proof of such standing is required prior to the start of the contracting process and shall remain in good standing during the contract period. The website for the State Department of Assessments and Taxation is: <http://dat.maryland.gov/Pages/sdatforms.aspx#BNE>. The phone numbers for the State Department of Assessments and taxation are: **(410) 767-1184** or **(888) 246-5941**.
21. **RESERVATIONS:** The Board of County Commissioners of Washington County, Maryland, reserves the right to accept or reject any or all quotes, to waive formalities, informalities and technicalities therein. The Board reserves the right to contact a Quoter for clarifications and may, at its sole discretion, allow a Quoter to correct any and all formalities, informalities and technicalities in the best interest of Washington County, Maryland.

22. **SUBSTITUTIONS/SAMPLES:** Any Quoter who contemplates offering a product that differs from that specified MUST obtain the County's written approval prior to quotation opening. ***Substitution samples (minimum ten (10) pairs of gloves, size - large)*** shall be received in the Purchasing Department no later than **4:00 P.M. (EDT/EST), Wednesday, July 19, 2023**. Requests received after this deadline for substitutions may not be considered. All such decisions will be considered final and not subject to further evaluation. **The County will not consider or accept substitutions for item Nos. 8, 9, 10, 12, 13, 14, 16, 17, 18, and 19.** All correspondence regarding this quote shall be directed to and issued by the Washington County Purchasing Department. **Direct all inquiries to the County's Procurement Specialist I, Aaron Weisner, at 240-313-2330.**
23. **TERM OF CONTRACT:** The submitted pricing shall be effective for the period of September 1, 2023, through August 31, 2024.
24. **TERMINATION FOR DEFAULT:** If the awarded Quoter fails to fulfill its obligation under this contract properly and on time, or otherwise violates any provision of the contract, the County may terminate the contract by written notice to the awarded Quoter. The notice shall specify the acts or omissions relied upon as cause for termination. All finished or unfinished work provided by the awarded Quoter shall, at the County's option, become the County's property. The County shall pay the awarded Quoter fair and equitable compensation for satisfactory performance prior to receipt of notice of termination, less the amount of damages caused by awarded Quoter's breach. If the damages are more than the compensation payable to the awarded Quoter, the Quoter will remain liable after termination and County can affirmatively collect damages.
25. A copy of last year's quotation tabulation (Q-22-723) can be viewed at:
<https://www.washco-md.net/wp-content/uploads/purch-q-22-723-bidtab2.pdf>

**EXAMINATION GLOVES FOR
VARIOUS COUNTY DEPARTMENTS
Q-23-752**

DELIVERY LOCATIONS:

The submitted pricing period shall be September 1, 2023, through August 31, 2024. Deliveries shall be F.O.B. Destination, Inside Delivery to the following County departments and as may be required by other departments. Most County offices will be closed on County posted holidays. (See **Attached - 2023/2024 Holiday Schedule**) Delivery locations are as follows, but not limited to:

Attn: Kathy Schlotterbeck
Detention Center
500 Western Maryland Parkway
Hagerstown, MD 21740-5199
Phone: 240-313-2135
(Delivery Hours: M - F, 8 AM - 4 PM)

Attn: Ronnie Knight
Water Quality
Division of Environmental Management
16232 Elliott Parkway
Williamsport, MD 21795-4083
Phone: 240-313-2606
(Delivery Hours: M - F, 6 AM – 2 PM)

Attn: Shawn Harbaugh
Transit Department
1000 West Washington Street
Hagerstown, MD 21740-5212
Phone: 240-313-2748
(Delivery Hours: M - F, 7 AM – 1 PM)

Attn: Dave Blubaugh
Highway Department
601 Northern Avenues
Hagerstown, MD 21742-2795
Phone: 240-313-2726
(Delivery Hours:
April through October – M - Th, 7 AM - 3 PM;
November through March – M - F, 8 AM - 2 PM)

Attn: Shelly Dick
Sheriff's Patrol Division
500 Western Maryland Parkway
Hagerstown, MD 21740-5199
Phone: 240-313-2198
(Delivery Hours: M - F, 8 AM - 4 PM)

Attn: Kim Faith
Parks & Facilities
1307 South Potomac Street
Hagerstown, MD 21740-7300
Phone: 240-313-2710
(Delivery Hours: M - F, 7 AM - 3 PM)

Attn: Bonnie Keltner
Emergency Services
16232-B Elliott Parkway
Williamsport, MD 21795-4083
Phone: 240-313-4360
(Delivery Hours: M - F, 7:30 AM - 4 PM)

Attn: Jamie Calendrelle
Solid Waste
2630 Earth Care Road
Hagerstown, MD 21740-2189
Phone: 240-313-2793
(Delivery Hours: M - F, 7:30 AM - 2:30 PM)

Attn: Jennifer Norford
Sheriff's Office - Judicial Division
Court House Annex
24 Summit Avenue, Room 101
Hagerstown, MD 21740-4896
Phone: 240-313-2533
(Delivery Hours: M - F, 8 AM - 4 PM)

Attn: Jordan Leach
Hagerstown Regional Airport
18434 Showalter Road
Hagerstown, MD 21742
Phone: 240-313-2777
(Delivery Hours: M - F, 8:00 AM - 4 PM)

Attn: Tonya Ankeney
Narcotics Task Force
10310 Governor Lane Blvd., Suite 6001
Williamsport, MD 21795
Phone: 301-791-3205
(Delivery Hours: M - F, 8 AM - 4 PM)

Attn: Steven Barnhart
Hancock Rescue Squad
6 E. Main Street
Hancock, MD 21750
Phone: 301-678-6774
(Delivery Hours: M - F, 8:00 AM - 4 PM)

Attn: Lane Heimer
Weed Control
100 W. Washington Street
Hagerstown, MD 21740
Phone: 301-677-9376
(Delivery Hours: M - F, 8:00 AM - 4 PM)

Attn: Meaghan Willis
Day Reporting Center
145 IKO Way, Suite 101
Hagerstown, MD 21742
Phone: 240-313-2855
(Delivery Hours: M - F, 8:00 AM - 4PM)

Attn: Douglas Arnold
Sharpsburg Volunteer Fire Company
110 West Chapline Street
Sharpburg, MD 21782
Phone: 301-432-6321
(Delivery Hours: M - F, 8:00 AM - 4PM)

POLICY TITLE: Insurance Requirements for Independent Contractors

ADOPTION DATE: August 29, 1989

EFFECTIVE DATE: September 1, 1989

FILING INSTRUCTIONS:

I. PURPOSE

To protect Washington County against liability, loss or expense due to damaged property, injury to or death of any person or persons and for care and loss of services arising in any way, out of, or in connection with or resulting from the work or service performed on behalf of Washington County.

II. ACTION

The following should be inserted in all Independent Contractor Contracts:

"The Contractor shall procure and maintain at his sole expense and until final acceptance of the work by the County, insurance as hereinafter enumerated in policies written by insurance companies admitted in the State of Maryland, have A.M. Best rating of A- or better or its equivalent, and acceptable to the County."

1. **Workers Compensation:** The Contractor agrees to comply with Workers Compensation laws of the State of Maryland and to maintain a Workers Compensation and Employers Liability Policy.

Minimum Limits Required:

Workers Compensation -	Statutory
Employers Liability -	\$100,000 (Each Accident)
	\$500,000 (Disease - Policy Limit)
	\$100,000 (Disease - Each Employee)

2. **Comprehensive General Liability Insurance:** The Contractor shall provide Comprehensive General Liability including Products and Completed Operations.

Minimum Limits Required:

\$1,000,000 combined single limit for Bodily Injury and Property Damage.

Such insurance shall protect the County, its agents, elected and appointed officials, commission members and employees, and name Washington County on the policy as additional insured against liability, loss or expense due to damaged property (including loss of use), injury to or death of any person or persons and for care and loss of services arising in any way, out of, or in connection with or resulting from the work of service performed on behalf of Washington County.

2. **Comprehensive General Liability Insurance** (continued)

The Contractor is ultimately responsible that Subcontractors, if subcontracting is authorized, procure and maintain at their sole expense and until final acceptance of the work by the County, insurance as hereinafter enumerated in policies written by insurance companies admitted in the State of Maryland, have A.M. Best rating of A- or better or its equivalent, and acceptable to the County.

3. **Business Automobile Liability:** The Contractor shall provide Business Auto Liability including coverage for all leased, owned, non-owned and hired vehicles.

Minimum Limits Required:

\$1,000,000 combined single limit for Bodily Injury or Property Damage.

Certificate(s) of Insurance: The Contractor shall provide certificates of insurance requiring a 30-day notice of cancellation to the Insurance Department, Board of County Commissioners of Washington County prior to the start of the applicable project.

Approval of the insurance by the County shall not in any way relieve or decrease the liability of the Contractor. It is expressly understood that the County does not in any way represent that the specified limits of liability or coverage or policy forms are sufficient or adequate to protect the interest or liabilities of the Contractor.

All responsibility for payment of any sums resulting from any deductible provisions, corridor, or self-insured retention conditions of the policy or policies shall remain with the Contractor.

General Indemnity: The Contractor shall indemnify, defend and save harmless the Board of County Commissioners of Washington County, its appointed or elected officials, commission members, employees and agents for any and all suits, legal actions, administrative proceedings, claims, demands, damages, liabilities, interest, attorneys fees, costs and expenses of whatsoever kind of nature, whether arising before or after final acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the Contractor, or any one acting under its direction, control or on its behalf in connection with or incident to its performance of the Contract.

Revision Date: August 27, 1991

Effective Date: August 27, 1991

Revision Date: March 4, 1997

Effective Date: March 4, 1997

2023 / 2024 HOLIDAY SCHEDULE

Holiday	2023	2024
New Year's Day	Sunday, January 1, 2023 (Observed Monday, January 2, 2023)	Monday, January 1, 2024
Martin Luther King's Birthday	Monday, January 16, 2023	Monday, January 15, 2024
President's Day	Monday, February 20, 2023	Monday, February 19, 2024
Good Friday	Friday, April 7, 2023	Friday, March 29, 2024
Memorial Day	Monday, May 29, 2023	Monday, May 27, 2024
Juneteenth	Monday, June 19, 2023	Wednesday, June 19, 2024
Independence Day	Tuesday, July 4, 2023	Thursday, July 4, 2024
Labor Day	Monday, September 4, 2023	Monday, September 2, 2024
Veteran's Day	Saturday, November 11, 2023 (Observed Friday, November 10, 2023)	Monday, November 11, 2024
Day Before Thanksgiving Three (3) Hours Holiday Pay – Early Closure*	Wednesday, November 22, 2023	Wednesday, November 27, 2024
Thanksgiving Day	Thursday, November 23, 2023	Thursday, November 28, 2024
Friday after Thanksgiving	Friday, November 24, 2023	Friday, November 29, 2024
Day Before Christmas Eve Three (3) Hours Holiday Pay – Early Closure*	Saturday, December 23, 2023 (Observed Thursday, December 21, 2023)	Monday, December 24, 2024
Christmas Eve	Sunday, December 24, 2023 (Observed Friday, December 22, 2023)	Tuesday, December 24, 2024
Christmas Day	Monday, December 25, 2023	Wednesday, December 25, 2024
Day Before New Year's Eve Three (3) Hours Holiday Pay – Early Closure*	Saturday, December 30, 2023 (Observed Thursday, December 28, 2023)	Monday, December 30, 2024
New Year's Eve	Sunday, December 31, 2023 (Observed Friday, December 29, 2023)	Tuesday, December 31, 2024

**EXAMINATION GLOVES FOR
VARIOUS COUNTY DEPARTMENTS
Q-23-752**

SPECIFICATIONS

DESCRIPTION: (Approximate usage is based on a twelve [12] month period)

County Item #	Specifications	Estimated Annual Usage-boxes (based on 100 pieces per box / indicate if different)
1	Vinyl, Non-Sterile, <i>Large</i> , minimum of 4 mil.	2
2	Nitrile Glove, Powder-Free, Textured Grip <i>Small</i> , 5 mil.	2
3	Nitrile Glove, Powder-Free, Textured Grip <i>Medium</i> , 5 mil.	3
4	Nitrile Glove, Powder-Free, Textured Grip <i>Large</i> , 5 mil.	3
5	Nitrile Glove, Powder-Free, Textured Grip <i>X-Large</i> , 5 mil.	40
6	Nitrile Glove, Powder-Free, Textured Grip, <i>XX-Large</i> , 5 mil	2
7	UL315S - Exam Glove, <i>Small</i> , Microflex Ultra One #UL315 , Powder Free, Textured Fingers, 12"	158
8	UL315M, Exam glove, <i>Medium</i> , Microflex Ultra One #UL315 , Powder Free, Textured Fingers, 12" Length, no substitutions	46
9	UL315L, Exam glove, <i>Large</i> , Microflex Ultra One #UL315 , Powder Free, Textured Fingers, 12" Length, no substitutions	110
10	UL315XL, Exam glove, <i>X Large</i> , Microflex Ultra One #UL315 , Powder Free, Textured Fingers, 12" Length, no substitutions	126
11	Exam glove, <i>2X- Large</i> , comparable to Microflex Ultra One #UL315 or 14 mil glove , Powder Free, Textured Fingers, 12" Length	6
12	Thickster Latex 6602-20 Exam glove, <i>Medium</i> , Powder Free, Textured Fingers, 12" Length, 14 mil., beaded cuff, no substitutions	161
13	Thickster Latex 6603-20 Exam glove, <i>Large</i> , Powder Free, Textured Fingers, 12" Length, 14 mil., beaded cuff, no substitutions	375
14	Thickster Latex 6604-20 Exam glove, <i>X-Large</i> , Powder Free, Textured Fingers, 12" Length, 14 mil., beaded cuff, no substitutions	425
15	Thickster Latex 6604-20 Exam glove, <i>2X-Large</i> , Powder-Free, Textured Fingers, 12" Length, 14 mil., beaded cuff	250

Specifications

Examination Gloves for Various County Departments

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16	Microflex Midnight - MK296S , Black, Powder-Free, Nitrile Standard Exam Glove <i>Small</i> - length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions	74
17	Microflex Midnight - MK296M , Black, Powder-Free, Nitrile Standard Exam Glove <i>Medium</i> - length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions	334
18	Microflex Midnight - MK296L , Black, Powder-Free, Nitrile Standard Exam Glove <i>Large</i> - length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions	638
19	Microflex Midnight - MK296XL , Black, Powder-Free, Nitrile Standard Exam Glove <i>X Large</i> - length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions	708
20	Powder-Free, Nitrile Standard Exam Glove comparable to Microflex Midnight - MK296 , Black, <i>2X Large</i> , length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16	170
21	Microflex Midnight , Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) small, - length 300mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil	15
22	Microflex Midnight , Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) Medium, - length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil	25
23	Microflex Midnight , Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) Large, - length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil	50
24	Microflex Midnight , Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) X-Large, - length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3mil	45
25	Microflex Midnight , Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) XX-Large, - length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil	25
26	Nickelbacks - 6 mil , Sweat Absorbing Nitrile Gloves, X-Large	15
27	Nickelbacks - 6 mil , Sweat Absorbing Nitrile Gloves, XX-Large	2
ALL GLOVES SHALL BE MEDICAL GRADE ORDERS SHALL BE DELIVERED WITHIN SEVENTY-TWO (72) HOURS FROM ORDER PLACEMENT		

**GOVERNMENT WIDE
DEBARMENT AND SUSPENSION**

Background and Applicability:

In conjunction with the Office of Management and Budget and other affected Federal agencies, DOT published an update to 49 CFR Part 29 on November 26, 2003. This government-wide regulation implements Executive Order 12549, *Debarment and Suspension*, Executive Order 12689, *Debarment and Suspension*, and 31 U.S.C. 6101 note (Section 2455, Public Law 103-355, 108 Stat. 3327).

The provisions of Part 29 apply to all grantee contracts and subcontracts at any level expected to equal or exceed \$25,000 as well as any contract or subcontract (at any level) for Federally required auditing services, 49 CFR 29.220(b). This represents a change from prior practice in that the dollar threshold for application of these rules has been lowered from \$100,000 to \$25,000. These are contracts and subcontracts referred to in the regulation as “covered transactions”.

Grantees, Contractors, and Subcontractors (at any level) that enter into covered transactions are required to verify that the entity (as well as its principals and affiliates) they propose to contract or subcontract with is not excluded or disqualified. They do this by (a) Checking the Excluded Parties List System, (b) Collecting a certification from that person, or (c) Adding a clause or condition to the contract or subcontract. This represents a change from prior practice in that certification is still acceptable but is no longer required, 49 CFR 29.300.

Grantees, Contractors, and Subcontractors who enter into covered transactions also must require the entities they contract with to comply with 49 CFR 29, Subpart C and include this requirement in their own subsequent covered transactions (i.e., the requirement flows down to subcontracts at all levels).

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its quote, the Quoter certifies as follows: The certification in this clause is a material representation of fact relied upon by the *County*. If it is later determined that the Quoter knowingly rendered an erroneous certification, in addition to remedies available to the *County*, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Quoter agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The Quoter further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Company Name _____

Signature of Contractor’s Authorized Official _____

Printed Name of Contractor’s Authorized Official _____

Printed Title of Contractor’s Authorized Official _____

Date _____

FORM OF PROPOSAL
(Price per box containing 100 pieces)

**EXAMINATION GLOVES FOR
VARIOUS COUNTY DEPARTMENTS
Q-23-752**

Item 1 - Vinyl Glove, Non-Sterile, size *Large*, 4 mil. *or County approved equal.*
Approximate usage 2 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ *(Quoters shall provide quantity [boxes] per case: # _____ boxes per case)*

Item 2 - Nitrile Glove, Powder-Free, Textured Grip, size *Small*, 5 mil. *or County approved equal.*
Approximate usage 2 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ *(Quoters shall provide quantity [boxes] per case: # _____ boxes per case)*

Item 3 - Nitrile Glove, Powder-free, Textured Grip, size *Medium*, 5 mil. *or County approved equal.*
Approximate usage 3 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ *(Quoters shall provide quantity [boxes] per case: # _____ boxes per case)*

Item 4 - Nitrile Glove, Powder-Free, Textured Grip, size *Large*, 5 mil. *or County approved equal.*
Approximate usage 3 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ *(Quoters shall provide quantity [boxes] per case: # _____ boxes per case)*

Item 5 - Nitrile Glove, Powder-Free, Textured Grip, size *X-Large*, 5 mil. *or County approved equal*.
Approximate usage 40 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 6 - Nitrile Glove, Powder-Free, Textured Grip, size *XX-Large*, 5 mil. *or County approved equal*.
Approximate usage 2 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 7 – UL315S - Exam glove, size *Small*, Microflex Ultra One #UL315, Powder Free, Textured
Fingers, 12". Approximate usage 158 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 8 – UL315M – Exam glove, size *Medium*, Microflex Ultra One #UL315, Powder-Free, Textured
Fingers, 12" Length, no substitutions. Approximate usage 46 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 9 – UL315L – Exam glove, size *Large*, Microflex Ultra One #UL315, Powder-Free, Textured
Fingers, 12" Length, no substitutions. Approximate usage 110 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 10 – UL315XL – Exam glove, size *Extra Large*, Microflex Ultra One #UL315, Powder-Free, Textured Fingers, 12” Length, no substitutions. Approximate usage 126 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 11 – Exam glove, size *2X-Large*, comparable to Microflex Ultra One #UL315 or 14 mil glove *or County approved equal*, Powder-Free, Textured Fingers, 12” Length. Approximate usage 6 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 12 – Thickster Latex 6602-20 Exam glove, *Medium*, Powder Free, Textured Fingers, 12” Length, 14 mil., beaded cuff, no substitutions. Approximate usage 161 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 13 – Thickster Latex 6603-20 Exam glove, *Large*, Powder Free, Textured Fingers, 12” Length, 14 mil., beaded cuff, no substitutions. Approximate usage 375 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 14 – Thickster Latex 6604-20 Exam glove, *X-Large*, Powder Free, Textured Fingers, 12” Length, 14 mil., beaded cuff, no substitutions. Approximate usage 425 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 15 – Thickster Latex 6604-20 Exam glove, *2X-Large*, Powder Free, Textured Fingers, 12” Length, 14 mil., beaded cuff. Approximate usage 250 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 16 – MK296S - Microflex Midnight, Black, Powder-Free, Nitrile Standard Exam Glove *Small*-length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions. Approximate usage 74 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 17 – MK296M - Microflex Midnight, Black, Powder-Free, Nitrile Standard Exam Glove *Medium*- length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions. Approximate usage 334 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 18 – MK296L - Microflex Midnight, Black, Powder-Free, Nitrile Standard Exam Glove *Large*-length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions. Approximate usage 638 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 19 – MK296XL - Microflex Midnight, Black, Powder-Free, Nitrile Standard Exam Glove *X-Large*- length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16, no substitutions. Approximate usage 708 boxes:

_____ DOLLARS (\$) _____
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 20 – Micorflex Midnight - MK296 Black, Powder-Free, Nitrile Standard Exam Glove, *2X-Large*, length 245 mm, cuff 3.1 mil, palm 4.7 mil, finger 5.5 mil, tensile strength 16. Approximate usage 170 boxes:

_____ DOLLARS (\$) _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 21 – Microflex Midnight, Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) *Small*-length 300mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil. Approximate usage 15 boxes:

_____ DOLLARS (\$) _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 22 – Microflex Midnight, Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) *Medium*-length 300 mm, cuff 3.1 mil, palm 4.7mil, finger 6.3 mil. Approximate usage 25 boxes:

_____ DOLLARS (\$) _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 23 – Microflex Midnight, Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) *Large*-length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil. Approximate usage 50 boxes:

_____ DOLLARS (\$) _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 24 – Microflex Midnight, Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) *X-Large*-length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil. Approximate usage 45 boxes:

_____ DOLLARS (\$) _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 25 – Microflex Midnight, Black, Powder-Free, Nitrile XTRA 93-862 (elongated cuff) *XX-Large*-length 300 mm, cuff 3.1 mil, palm 4.7 mil, finger 6.3 mil. Approximate usage 25 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 26 – Nickelback, 6 mil, Sweat Absorbing Nitrile Gloves, *X-Large*. Approximate usage 15 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)

Item 27 – Nickelback, 6 mil, Sweat Absorbing Nitrile Gloves, *XX-Large*. Approximate usage 2 boxes:

_____ DOLLARS (\$ _____)
(Written Price Per Box) (Figures Per Case)

Product Item# _____ (*Quoters shall provide quantity [boxes] per case: # _____ boxes per case*)