



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-23-752
ADDENDUM NO. 2
REQUEST FOR QUOTATION
EXAMINATION GLOVES FOR VARIOUS COUNTY DEPARTMENTS

DATE: Monday, July 10, 2023

QUOTES DUE: Wednesday, July 26, 2023
3:00 P.M.(EDT/EST)

To Quoters:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotes will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Quotation Form. This Addendum consists of two (2) pages.

NOTE: All Quoters must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quotation Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Are you the person to reach out for the Pre-Bid Meeting for July 5.

Response: No, please refer to the RFQ document, Page 4, Item No. 17 Pre-Quotation Conference/Teleconference. All interested quoters wishing to take part in the meeting via teleconference shall call 240-313-2330 prior to the meeting to receive instructions.

ITEM NO. 2: *Inquiry:* Are there any specific requirements needed for this bid. We are a Woman owned small business.

Response: No, if the question is referring to set-aside programs.

ITEM NO. 3: *Inquiry:* Registration with Maryland assessments and taxation. Is this after the bid is awarded?

Response: Please refer to the RFQ document, Page 5, Item No. 20 Registration with

Response: Please refer to the RFQ document, Page 5, Item No. 20 Registration with the Maryland Department of Assessments and Taxation. Prior to contracting, private corporations must either be incorporated in the State of Maryland or registered with the Maryland Department of Assessments and Taxation as a foreign corporation and must be in good standing. Proof of such standing is required prior to the start of the contracting process and shall remain in good standing during the contract period.

ITEM NO. 4: Inquiry: Bids can they be emailed in, or is it mandatory to mail in to the address provided on the RFQ.

Response: Please refer to Addendum No. 1, posted Thursday, June 29, 2023. ***Facsimile quotes or any electronic quote submission will not be accepted.***

ITEM NO. 5: Inquiry: As a follow up to Addendum 1 Item no. 3- Response. If we are submitting a glove that meets the specifications (example 4mil vinyl) and a mfg. is not listed, we can submit any mfg. glove that meets the 4mil specification pricing and do not have to submit a sample?

Response: Yes, as long as the specification are met from the Form of Proposal on pages 12 and 13. If it differs from the specification requested a sample must be provided for it to be considered.

ITEM NO. 6: Inquiry: Are you willing to review and sample American Made Disposable gloves that meet these specifications and allow us to propose a bid price for this RFQ.

Response: Please refer to the RFQ document, Page 6, Item No. 22, Substitutions/Samples. Any Quoter who contemplates offering a product that differs from that specified **shall obtain the County's written approval prior to quotation opening...no later than 4:00 P.M. (EDT/EST), Wednesday, July 19, 2023.** Requests received after this deadline for substitutions may not be considered. All such decisions will be considered final and not subject to further evaluation. **The County will not consider or accept substitutions for item Nos. 8, 9, 10, 12, 13, 14, 16, 17, 18, and 19.**

ITEM NO. 7: Inquiry: Will you guys except a partial bid?

Response: Please refer to the RFQ document, Page 2, Item No. 1 Award. Award shall be made to the responsive, responsible Quoter submitting the *lowest responsive Quotation for each item.* Quoters may submit pricing on one or multiple items.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing