



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-23-750
ADDENDUM NO. 1
REQUEST FOR QUOTATION

MECHANICAL SYSTEMS - WATER QUALITY ASSURANCE PROGRAM

DATE: Friday, May 19, 2023

QUOTES DUE: Wednesday, May 31, 2023
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their Quote and/or to attend the Pre-Quotation Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Page 11 - 2. SCOPE OF WORK:

1- The specification for the quote calls for all labor, chemicals, materials, and new equipment at all locations annual water treatment services and building equipment cost;
Does the county want to replace all the equipment? Or this mean new equipment will be purchased?

Will the submitted pricing be inclusive or exclusive of any installation?

Does the county bought new equipment during the current/last contract as a part of the contract?

Response: Part 1 of Item No. 1 herein: Refer to the bid document, Page 11, Item No. 2, Scope of Work, Letter a.

Response: Part 2 of Item No. 1 herein: Yes, the submittal shall be inclusive of any installation.

Response: Part 3 of Item No. 1 herein: Yes, new equipment was purchased during the current/last contract.

ITEM NO. 2: Inquiry: 3. QUALITY ASSURANCE AND TESTING:

a. PH Monitoring – The Contractor shall supply field test reports to the appropriate building operator. Can we do electronic report?

b. Monthly Monitoring of Steam Systems the Contractor shall provide monthly monitoring and testing of steam boilers and cooling towers during seasons that they are in operation. Testing shall be conducted twice yearly (Fall & Spring) for closed loop systems. What is the operating days for the cooling tower, steam boiler, chilled water system and hot water system?

Response: Part 1 of Item No. 2 Herein: Yes, electronic reports are acceptable.

Response: Part 2 of Item No. 2 herein: The cooling tower, steam boiler, chilled water system, and hot water systems operate year-round.

ITEM NO. 3: Inquiry: Page 4 - 15. PAYMENT:

a. The Contractor shall issue separate invoices for each department/location where services have been provided does the county issues Multiple checks? Or one Check for the whole buildings ?

d. Invoices shall be mailed directly to the designated contact person for the respective departments/locations as identified in the specifications can invoice be send by email? if so, can you provide email address?

Response: Part 1 of Item No. 3 herein: Multiple invoices could be consolidated into one check depending upon when the county receives the invoices.

Response: Part 2 of Item No. 3 herein: Refer to the quote document, Page 4, Notice to Quoters & Instructions, Item No. 15, Payment, Letter d. Invoices shall be mailed directly to the designated contact person for the respective departments/locations as identified in the specifications.

ITEM NO. 4: Inquiry: Do you have aluminum boiler?

Response: No, there are no aluminum boilers.

ITEM NO. 5: Inquiry: Do you have glycol loop? If so, does it include on the contract?

Response: Yes; however, it is not included in this contract.

ITEM NO. 6: Inquiry: Do you have water softener? If so, does it include on the contract?


Response: Yes, the Administration Building does have a water softener; however, its maintenance

is taken care of by Washington County staff and is not included in this contract.

ITEM NO. 7: Inquiry: What was last contract award dollar amount for FY18, FY19, FY20, FY21 and FY22?

Response: The last contract awarded for FY18 - FY22 was for the total amount of \$8,740.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing