



Washington County

M A R Y L A N D

PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-23-749
ADDENDUM NO. 2
REQUEST FOR QUOTATION
RETENTION POND MOWING SERVICES

DATE: Wednesday, May 3, 2023

QUOTES DUE: Wednesday, May 10, 2023
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Inquiry: Is it possible to make the contract term July 1, 2023 to June 30, 2024?

Response: The contract is from July 1, 2023 – June 30, 2024. The mowing period is from July 1, 2023, to October 31, 2023; resume mowing April 30, 2024, through June 30, 2024. There is no mowing during the winter months.

ITEM NO. 2: Inquiry: Would you consider an extension of the contract to include multiple years?

Response: Refer to the Request for Quotation document, Page 5, Notice to Quoters / Instructions; **CHANGE**, this paragraph to read as follows:

The Contract period shall be for a one-year period tentatively commencing on July 1, 2023 thru October 31, 2023 and commence again April 30, 2024, with an option by the

County to renew for up to one (1) additional one (1) year period, subject to written notice given by the County at least sixty (60) calendar days in advance of its expiration Date. If the Bidder wishes to renew the Contract, he/she must submit a letter of intent to the Purchasing Director at least ninety (90) calendar days prior to the expiration of the contract year. The County reserves the right to accept or reject any request for renewal and any increase in costs for each specified location that the Bidder may request. All other terms and conditions shall remain unchanged.

ITEM NO. 3: *Inquiry:* If the ponds are mowed, by someone other than the contracted company, would this still be permitted as income to be claimed? Expiration: If an adjacent homeowner has already mowed that property, would that still be claimable as income for the awarded contractor?

Response: Refer to the Request for Quotation document, Page 6, Scope of Work / Specifications; **ADD** the following paragraph:

If a property on the list has been mowed prior to the contractor's arrival to perform the mowing services, the maximum fee per location a contractor may charge the County is Fifty (\$50.00) Dollars.

ITEM NO. 4: *Inquiry:* What is the current pricing?

Response: Refer to the Washington County website, Purchasing Department, Open Bid Invitations: <https://www.washco-md.net/wp-content/uploads/purch-pur-1595-bidtab-win.pdf>

ITEM NO. 5: *Inquiry:* Who is the current contractor?

Response: Refer to the Washington County website, Purchasing Department, Open Bid Invitations: <https://www.washco-md.net/wp-content/uploads/purch-pur-1595-bidtab-win.pdf>

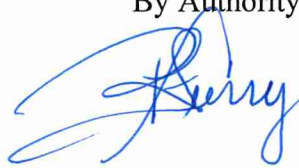
ITEM NO. 6: Refer to the Request for Quotation document, Page 6, Scope of Work / Specifications, Item No. 2, Scope of Work; **ADD, Letter j. Grass trimming of rip-rap areas and fencing (inside and outside of fence area) is inclusive of the retention pond mowing services.**

ITEM NO. 7: Refer to the Request for Quotation document, Page 5, Notice to Quoters / Instructions, Item No. 19, Term of Contract; **CHANGE**, this paragraph to read as follows:

The Contract period shall be for a one-year period tentatively commencing on July 1, 2023 thru October 31, 2023 and commence again April 30, 2024, with an option by the County to renew for up to one (1) additional one (1) year period, subject to written notice given by the County at least sixty (60) calendar days in advance of its expiration date. If the Bidder wishes to renew the Contract, he/she must submit a letter of intent to the Purchasing Director at least ninety (90) calendar days prior to the expiration of the contract year. The County reserves

each specified location that the Bidder may request. All other terms and conditions shall remain unchanged.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing