

Q-23-748
Docket Board Display and Magicinfo Upgrade
Washington County Circuit Court

				Infax, Inc. Alpharetta, GA	
Item No.	Item Description	Unit of Measure	Qty.	Unit Price	Total Price
1	Total Sum for Equipment, Installation and Training	AMT.	1	\$23,624.00	\$23,624.00
2	Warranty First Year	YEAR	1	\$2,325.00	\$2,325.00
3	Warranty Second Year	YEAR	1	\$2,325.00	\$2,325.00
TOTAL LUMP SUM (Item No. 1 through 3 above)				\$28,274.00	

**Corrected calculations based on unit pricing*

Remarks/Exceptions:

Infax, Inc. - All of the major display manufacturers no longer make 40" or 46" displays as requested in Addendum #1. The sizes that are available in this range are 32", 43" and 50". The bezel on most displays are significantly thinner, which may allow you to go up in size and still fit within the space allotted. Infax has included (6) 43" displays in the pricing above. If you choose to reduce the size of one of the displays to the next smallest size, there will be a price adjustment of \$210.00. See attachment for additional Remarks and Exceptions.

Q-23-748 Docket Board Display and Magicinfo Upgrade Awarded to: Infax, Inc.

Q-23-748
**DOCKET BOARD DISPLAY AND MAGICINFO UPGRADE
 WASHINGTON COUNTY CIRCUIT COURT**

SPECIFICATIONS

SUMMARY:

The Washington County Circuit Court of Washington County, Maryland, is requesting price quotations from qualified and interested firms to provide an upgrade to the MagicInfo Docket Display System and installation of new Docket Display Boards. The Docket Display Boards are located in numerous areas throughout the Circuit Court to display court dockets. The system will have a virtualized server that will be hosted at Administrative Office of Courts (AOC) data center.

SCOPE OF WORK:

The following describes the products and services to be provided/performed under this quotation.

ITEM NO.	DESCRIPTION	REMARKS/EXCEPTIONS
	GENERAL	
1	Upgrade of MagicInfo with displays and Docket Display System for 6 Docket Display Boards. This will be a virtualized server that will be hosted at Administrative Office of Courts (AOC) data center.	Infax shall deliver an alternative Digital Docket Display system, specifically designed for courts. Software will reside on the Virtual Server provided by the AOC.
2	Vendor to provide, install, and mount six (6 new Samsung 48" monitors for docket displays.	Infax shall provide and install LG commercial displays. 50" displays are since 48" are no longer available.
3	Vendor to remove and dispose of 7 existing docket display monitors.	Infax shall remove and dispose of existing displays.
4	Vendor to configure Virtual Machine. Virtual machine setup will be completed by JIS.	Infax agrees.
5	Vendor to provide configuration of server.	Infax agrees to configure the Virtual server provided by JIS.
6	Vendor to provide configuration for docket board PCs. Hardware will be provided by Judicial Information Systems (JIS).	Infax agrees to provide configuration of the Docket PC's provided by JIS)
7	Vendor will supply and install software to allow an automated download of docket information from the JIS mainframe/Odyssey. This download will be transparent to the users at the site and will not require any interaction from the user to complete the download.	Infax agrees. The Infax solution is a proven solution, used in many of the courts in the state of MD and the MDAC system. The Infax solution does not require any interaction to upload the daily docket data file.
8	Vendor will work with Circuit Court to ensure the layout of content on the display meets the court's request.	Infax will work closely with the Court to ensure the layout of the displays meet their requirements.
9	An option to force a manual download will be included to allow the site to initiate a download should there be a temporary connectivity problem between the site and the JIS mainframe/Odyssey.	Cases can be manually entered into the Infax system via the user interface. Conversely, the full data file can be manually pushed to the Infax application. This process does not require a connection to the JIS hosted mainframe/or Odyssey system

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10	The ability, if major changes to a docket in MDEC are made, to be able to make changes and then force the reload of the docket boards, rather than needing to manually change the docket boards.	Infax complies The system administrator will have the ability to upload a new data file at any time.
11	An option to allow users to delete, add, modify, and remove docket assignments as necessary through the business day.	The Infax solution allows users to easily modify the screen data and add , modify and remove data at any time.
12	The ability to have messages created, modified, or deleted on the docket boards, either by the user on site or remotely.	Infax complies. Network users with permission rights may modify, create or delete content on displays, remotely or on site.
13	An option for the dockets to be changed or modified from a remote location.	Infax complies. Network users with permission rights may change or modify content on displays remotely .
14	The vendor shall implement best cybersecurity practices and supply anything needed to ensure that servers and/or panels will be protected from receiving or sending viruses or other malicious software from these devices to the judiciary network.	JIS is hosting and providing the server and Display PC's. All server platform software (OS, Anti-virus, Windows SQL) will be updated by the JIS in accordance with their standard operating procedure for the enterprise environment.
15	Vendor to work in coordination with JIS.	Infax complies. We have worked very closely with JIS on many digital docket projects .
16	Provide staff training as necessary at the court location.	Infax complies. Infax shall provide training and assistance as needed.
17	The vendor shall provide one (1) year of technical support for staff and device support.	Infax Agrees
18	All damages caused by the installation of all Docket Boards or related work will be the responsibility of the contractor including existing wall and ceiling finishes as well as floors while working inside the court facility.	Infax Agrees. Infax professional installers take the utmost care in our installations and take full responsibility for any damages caused by our intallers.
19	The initial warranty will cover all hardware and software items provided by the vendor for two (2) years. Support will include on-site support if required. The warranty shall include updates and coordinated with JIS.	Infax Complies. The Hardware provided by Infax shall be covered by a 3 year replacement warranty. Infax shall provide software support for two years with the option to renew. Onsite support shall be provided if any issue can not resolved remotely.
20	Vendor to coordinate delivery and installation with Circuit Court Administrator. After hours or weekend delivery and installation may be necessary to avoid interruptions to court schedule. If work is scheduled during the day, vendor will need to keep noise to a minimum as not to disrupt court and should be mindful of individuals in hallways going to and from court.	Infax agrees. Infax has extensive experience installing in the courts and will ensure that there will be no interruptions to the courts schedule or business.
21	Please note that there is no loading dock or parking lot for the Circuit Court. Street parking at the court entrance will need to be scheduled with the Court Administrator in coordination with the Judicial Sheriff's department.	Infax Agrees.

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SUBSTITUTIONS		
22	All equipment is to be supplied in exact accordance with the specifications. Any Bidder who contemplates offering a product that differs from that specified must obtain the County's written approval prior to bid opening. Substitution requests must be received in the Purchasing Department no later than the date/time specified in the Supplemental Terms and Conditions. Requests received after the specified date/time will not be considered. All such decisions will be considered final and not subject to further recourse.	Complied. Infax requested approval to propose an alternative solution, on April 18th at 3:03pm. Written approval was granted in the form of the Addendum #1
EXISTING EQUIPMENT		
23	The Contractor shall remove the existing docket board displays during installation of new displays.	Infax Agrees
PRICING SHALL INCLUDE		
24	Pricing of all hardware/accessories (required and optional), broken down and applicable upgrade.	Infax agrees. See attached pricing schedule
25	Time and labor of all Installation, cabling, and configuration of all equipment.	Client is responsible for cabling. Infax agrees. See attached pricing schedule.
26	Provided training for all support staff.	Infax Complies. Included in lump sum
27	Technical support.	Infax Complies. Included in lump sum
28	Two (2) year warranty to cover hardware and software items. Warranty shall include updates and coordinate with JIS.	Infax agrees. Included in lump sum
29	Any shipping/freight costs.	Infax agrees. Included in lump sum
30	Any removal of current equipment.	Infax agrees. Included in lump sum