



Washington County

M A R Y L A N D

PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

Q-23-748

ADDENDUM NO. 2

REQUEST FOR QUOTATION

**DOCKET BOARD DISPLAY AND MAGICINFO UPGRADE**

DATE: Monday, May 1, 2023

QUOTES DUE: Wednesday, May 3, 2023  
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of one (1) page.

**NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quote Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1: Inquiry:** In the Specifications section- Pricing section, items 24-30 request a breakdown of the pricing however the Form for Proposal does not have space for this information, only lump sum pricing. Is the breakdown necessary and if so, should it be included on a separate page?

**Response:** As indicated in the scope of work; the pricing shall include equipment/hardware, installation, training, technical support, equipment removal, and any freight costs associated with the shipping of the requested product; a two-year warranty is requested to be included in lump sum cost unless the inclusion of the warranty requires specific yearly pricing.

By Authority of:

Rick F. Curry, CPPO  
Director of Purchasing

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

100 West Washington Street, Room 3200 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331 | TDD: 711