



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-23-748
ADDENDUM NO. 1
REQUEST FOR QUOTATION

DOCKET BOARD DISPLAY AND MAGICINFO UPGRADE

DATE: Thursday, April 27, 2023

**QUOTES DUE: Wednesday, May 3, 2023
3:00 P.M. (EDT/EST)**

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quote Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Per item number 22-Substitutions of the Scope of Work, Infax respectfully request consideration from the County to allow the submission of an offering a judicial digital docket signage solution and best in class, commercial grade hardware, as an alternative to the MagicInfo solution specified in the RFP. The solution proposed shall otherwise meet all the necessary requirements outlined in the RFP and is a proven solution in the MD Courts and with MDEC.

Response: The Washington County Circuit Court currently has MagicInfo. An upgrade of the current MagicInfo system or a replacement with a Docket Display System (DDS) compatible with that of the Maryland Electronic Courts (MDEC) will be accepted. If you were contemplating submitting a different solution, the time for submitting substitutions was on Wednesday, April 19, 2023, this time period has expired.

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ITEM NO. 2: *Inquiry:* #2- Vendor to provide, install, and mount six -6 new Samsung 48” monitors for docket displays. – Question: Please advise if a 50” display can be substituted for the discontinued, 48” size displays. If possible, provide a specific model display or advise if it should be a 16/7 commercial model (Typical for courts) or 24/7 commercial

Response: Refer to the bid document, Page 6, Specifications, Scope of Work; Item No. 2; **CHANGE**, this paragraph to read as follows:

Vendor to provide, install, and mount **(5 new 46” monitors for docket displays and one (1) 40” monitor for docket display)**. Space is limited, so larger displays may not be accepted. If MagicInfo is used, the court requires Samsung monitors that have MagicInfo embedded to be used. If using any other DDS solution, the monitors would need to be compatible with the system and MDEC, as used in other courts in Maryland. 16/7 commercial model is acceptable. Plexiglass screen protectors would also need to be installed on the front of each monitor.

ITEM NO. 3: *Inquiry:* # 4 - Vendor to configure Virtual Machine. Virtual machine setup will be completed by JIS.- Question-Please clarify what is meant by virtual machine and who is responsible for what configuration/set up on the unit.

Response: Judicial Information Systems (JIS) will provide a state provisioned Virtual Machine (VM) that will be domain joined and have the necessary Windows Updates. The selected vendor shall install and configure their docket software on that Virtual Machine (VM).

ITEM NO. 4: *Inquiry:* #6 -Vendor to provide configuration for docket board PCs. Hardware will be provided by Judicial Information Systems (JIS). – Question: Specifically what hardware will JIS provide?

Response: Judicial Information Systems (JIS) will provide Docket Display Computer (DDC)s that connect to the Televisions/Displays. JIS will provide installation of the DDC software on those devices as we do not allow Vendor Remote Desktop Protocol (RDP) access to those endpoints.

ITEM NO. 5: *Inquiry:* #22- Will the court/county consider offerings of other Court digital docket solutions than the Samsung/MagicInfo solution specified in the RFQ?

Response: If MagicInfo is used we require that Samsung monitors have MagicInfo embedded to be used. If using any other solution, the monitors shall be compatible with the system and Maryland Electronic Courts (MDEC) as used in other courts in Maryland.

ITEM NO. 6: *Inquiry:* Please confirm that the court/country will provide data and power to each display location.

Response: Power and data will be provided by Judicial Information Systems (JIS) and the court system.

ITEM NO. 7: Inquiry: Besides the daily docket, will the court desire to display signage content such as notices/announcements etc?

Response: Please see the sample of the existing docket displayed below (Names & case #'s redacted in photo). At the bottom of the page in the blue box lists the page blank of blank the court needs to be able to add notices or announcements. Jury announcements or other special non-case related events are manually added by staff as needed. The docket column layout shall remain the same, Name (Last, First), Case Number, Time (to be listed in time order, not numerical order), Case Number, and Judge. The left sidebar should be set up with the court seal and location as pictured.

NAME	CASE NUMBER	TIME	COURT ROOM	JUDGE
[REDACTED]	221	08:30	Courtroom 1	M
[REDACTED]	219	08:30	Courtroom 1	M
[REDACTED]	218	08:30	Courtroom 1	M
[REDACTED]	217	08:30	Courtroom 1	M
[REDACTED]	216	08:30	Courtroom 1	M
[REDACTED]	215	08:30	Courtroom 1	M
[REDACTED]	214	08:30	Courtroom 1	M
[REDACTED]	213	08:30	Courtroom 1	M
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[REDACTED]	5	08:30	Courtroom 1	M
[REDACTED]	4	08:30	Courtroom 1	M
[REDACTED]	3	08:30	Courtroom 1	M
[REDACTED]	2	08:30	Courtroom 1	M
[REDACTED]	1	08:30	Courtroom 1	M

By Authority of:

Rick F. Curry, CPPO
Director of Purchasing