



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-22-712
ADDENDUM NO. 3
REQUEST FOR QUOTATION

CUSTODIAL PAPER AND HAND SOAP
FOR VARIOUS COUNTY DEPARTMENTS

DATE: Tuesday May 17, 2022

QUOTES DUE: Wednesday, May 25, 2022
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quote Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Are you able to share the approved substitution list of products for this bid? It appears that items 4,5,6,8,10,14,&15 must be quoted as is most likely due to storage space and in place dispenser sizes.

Response: Refer to the Request for Quotation document, Page 5, Item No. 24, Substitutions/Sample. Any Quoter who contemplates offering a product that differs from that specified shall obtain the County's written approval prior to quotation opening. There is no approved substitution list for these items.

ITEM NO. 2: Dispose N' Save trash bags (DPS4347-2, DPS2433-12 and DPS3865-3) are acceptable substitutions for Item Nos. 15, 16 and 17.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing