



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-22-712

ADDENDUM NO. 2
REQUEST FOR QUOTATION

CUSTODIAL PAPER AND HAND SOAP
FOR VARIOUS COUNTY DEPARTMENTS

DATE: Thursday May 12, 2022

QUOTES DUE: Wednesday, May 25, 2022
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their quote and/or to attend the Pre-Quote Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* What is the budget for this tender?

Response: There is a budget for these commodities.

ITEM NO. 2: *Inquiry:* What is the delivery date?

Response: Refer to the Request for Quotation document, Page 4, Item No. 17, Quantities. The County shall not be obligated to purchase any minimum or maximum quantity. The County reserves the right to award contracts for each item based on a one (1) year term.

ITEM NO. 3: *Inquiry:* When was the last time this tender was awarded?

Response: This was award on June 24, 2021 for a term from July1, 2021 through June 30, 2022

ITEM NO. 4: *Inquiry:* Who was awarded?

Response: Refer to the Request for Quotation document, Page 5, Item No. 27. A copy of the last quotation tabulation (Q-21-694) can be viewed online using the following link: <https://www.washco-md.net/wp-content/uploads/purch-q-21-694-bidtab-1.pdf>.

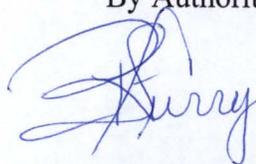
ITEM NO. 5: *Inquiry:* What was the budget for the last time this tender was awarded?

Response: The County cannot provide this information at this time.

ITEM NO. 6: *Inquiry:* How much was the bid price that was awarded last time?

Response: Refer to the Request for Quotation document, Page 5, Item No. 27. A copy of the last quotation tabulation (Q-21-694) can be viewed online using the following link: <https://www.washco-md.net/wp-content/uploads/purch-q-21-694-bidtab-1.pdf>.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing