



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-22-711
ADDENDUM NO. 1
REQUEST FOR QUOTATION

SUMMER HIGH SCHOOL BASKETBALL LEAGUE OFFICIALS

DATE: Monday March 14, 2022

QUOTES DUE: Wednesday, March 23, 2022
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of two (2) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Your currently specifications refer to an hourly rate. Would it be possible to bid on this proposal using the standard model of a per game rate instead of an hourly rate

Response: Quoters shall submit the **REVISED Form of Proposal** and the first page of the Request for Quotation contained in the original document as their quotation submittal no later than **3:00 P.M., (EDT/EST), Wednesday, March 23, 2022.**

ITEM NO. 2: *Inquiry:* Would the county accept a list of the certified officials within the WCBOA as proof of GL insurance coverage?

Response: Yes, this will be acceptable.

ITEM NO. 3: *Inquiry:* the WCBOA does not provide officials with Workers Compensation as the referees are not consider an employee of the WCBOA. Will this be an issue?

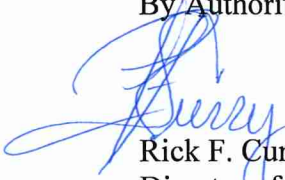
Response: No, this will not be an issue.

ITEM NO. 4: *Inquiry:* In the past, the primary assignor of the summer league has been provided an "assignment fee" for all the services they provide in addition to working any games during the summer league. Will the bid proposal in the future consider adding such language for an assignment fee to be paid to the assignor of the officials from the WCBOA? For this current bid proposal I can simply add the assignment fee into the "per game fee" or hourly rate if you prefer to it that way.

Response: Any additional fees should be included within the price per game on the attached **REVISED Form of Proposal, Attachment No. 1**. Consideration will be given for this fee for any future requests for quotes.

ITEM NO. 5: The *Revised* Form of Proposal pages 10 through 11 are included in this Addendum; the revision resulted in a change from requesting an hourly rate proposal to a per game proposal.

By Authority of:


Rick F. Curry, CPPO
Director of Purchasing

Q-22-711

**REVISED FORM OF PROPOSAL
SUMMER HIGH SCHOOL BASKETBALL LEAGUE OFFICIALS**

DATE: _____

TO:

FROM:

**Board of County Commissioners
of Washington County, Maryland**
c/o Washington County Purchasing Department
100 West Washington Street, Room 3200
Hagerstown, MD 21740

**QUOTATION DUE: Wednesday, March 23, 2022
3:00 P.M., (EDT/EST)**

Ladies/Gentlemen:

Having examined the site and being familiar with pertinent local conditions affecting the work and having carefully examined the contents of this Quotation Package, Request for Quotation, and Notice to Quoters/Instructions bearing the project title, and dated **February 23, 2022**, including

Addenda (if any):

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

and having received clarification on all items of conflict or upon which any doubt arose, the undersigned proposes to furnish all labor and materials called for by the said documents for the entire work, in strict accordance with the specifications, for the stipulated total lump sum of:

Summer High School Basketball League Officials (*tentative dates of June 20, 2022 – August 12, 2022*)

Per Game for a two (2) Referee/Official Game:

_____ DOLLARS (\$) _____ / hour)
(Written) (Figures)

Per Game for a three (3) Referee/Official Game:

_____ DOLLARS (\$) _____ / hour)
(Written) (Figures)

Total Lump Sum estimating 20 (twenty) total Referee/Official games with 10 (ten) being two (2) Referee/Official games and 10 (ten) being three (3) Referee/Official games.

_____ DOLLARS (\$ _____)
(Written) (Figures)