



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-22-702

ADDENDUM NO. 1
REQUEST FOR QUOTATION
ENVELOPES FOR VARIOUS COUNTY DEPARTMENTS

DATE: Thursday March 10, 2022

QUOTES DUE: Wednesday, March 30, 2022
3:00 P.M. (EDT/EST)

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of one (1) page.

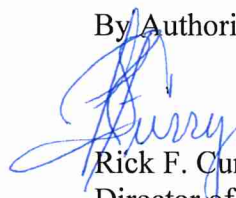
NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Please clarify the quantities of each lot, or how to calculate the quantity.

Response: Part I of Item No. 1 herein: Please refer to the Request for Quotation document, Pages 10 through 15, Form of Proposal. Quantities are listed under the Quantity of Envelopes.

Part II of Item No. I herein: Please refer to the Request for Quotation document, Page 8, Specifications, Packaging. Envelopes shall be boxed 500 per box and 2,500 per carton and shall be conveniently labeled with the department name.

By Authority of:


Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)