



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

**Q-21-695**  
**ADDENDUM NO. 1**  
**REQUEST FOR QUOTATION**

**RETENTION POND MOWING SERVICES**

**DATE: Monday, April 12, 2021**

**QUOTES DUE: Wednesday, April 28, 2021**  
**3:00 P.M. (EDT/EST)**

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of two (2) pages.

**NOTE:** Washington County Government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Quoters shall allow ample time for delivery of their quote packets. Delivery of quote packets via-courier service or United States Postal Service (USPS) will be accepted. Those quoters who wish to deliver their quote packet in person will need to call 240-313-2330 to receive instructions for dropping off their quote packet.

**ITEM NO. 1:** *Inquiry:* On the Scope of Work – Item G states if a property on the list has been mowed prior to the contractor’s arrival to perform the mowing services, the maximum fee per location a contractor may charge the County is Fifty (\$50.00) Dollars. Will the County notify the contractor that a location has been serviced prior to the arrival?

*Response:* Refer to the Request for Quotation document, Page 6, Scope of Work/Specifications, Item No. 2, Scope of Work, Letter g; **DELETE** this sentence in its entirety.

**ITEM NO. 2:** *Inquiry:* Most locations appear to be inside sub-divisions are the Stormwater Management Ponds in these said sub-divisions owned and maintained by the HOA? If they are this would create conflict with the HOA hired contractor and the County hired contractor because these pond locations may be consistently serviced prior to the County contractors arrival or vice versa.

*Response:* There are no ponds serviced by any Homeowner’s Association (HOA) on the list.

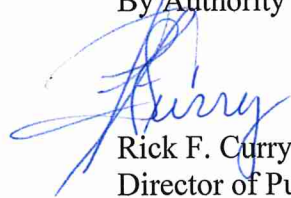
**ITEM NO. 3:** Inquiry: How soon after completion will the work be inspected/Quality Control?

Response: Completed work is randomly checked by the County's representative.

**ITEM NO. 4:** Inquiry: Is there a tabulation from the last time this was bid?

Response: This is the first time this service is being advertised to solicit pricing for this service, therefore there are no previous tabulation(s) for this service.

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing