



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1747) Northwest Quadrant Utility Expansion at the Hagerstown Regional Airport

PRESENTATION DATE: June 24, 2025

PRESENTATION BY: Brandi Kentner, CPPO, Director of Purchasing; Neal Doran, Deputy Director, Hagerstown Regional Airport

RECOMMENDED MOTION: Move to award the Northwest Quadrant Utility Expansion at the Hagerstown Regional Airport project to the responsive, responsible bidder, C. William Hetzer, Inc. of Hagerstown, MD who submitted the lowest total sum bid in the amount of \$344,860 and contingent upon the County Attorney's Office approval of the contract *Agreement*.

REPORT-IN-BRIEF: The scope of work includes the extension of an existing waterline as well as the extension of electrical and telecommunication utilities to a proposed sign (awarded by the board on June 3, 2025) at the end of Air Park Road. The project also includes the extension of utilities for future hangar pads.

The Invitation to Bid (ITB) was advertised in the local newspaper, listed on the State's "*eMaryland Marketplace Advantage*", on the County's website and on the County's new online bidding site, Ionwave. Thirty-two (32) persons/companies registered/downloaded the bid document on-line; one (1) bid was received as indicated on the attached bid tabulation.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department's Airport Systemic Improvement Project Account 515000-35-45010-BLD088. This project is being funded through a 2023 grant and later addition grant funds totaling \$908,000 from the Tri-County Council for Western Maryland, Inc. through the Maryland Department of Commerce.

CONCURRENCES: Public Works Division Director; Airport Consultant - ADCI

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

AUDIO/VISUAL NEEDS: N/A

PUR-1747
Northwest Quadrant Utility Expansion
At the Hagerstown Regional Airport

				C. William Hetzer, Inc. Hagerstown, MD	
				Total Price	\$344,860.00
Line #	Description	QTY	UOM	Unit	Extended
1	M-100-4.1 Maintenance and Protection of Traffic	1	LS	<u>\$14,700.00</u>	\$14,700.00
2	M-150-5.1 Project Survey and Stakeout	1	LS	<u>\$1,570.00</u>	\$1,570.00
3	C-105-6.1 Mobilization	1	LS	<u>\$17,240.00</u>	\$17,240.00
4	02101-4.1 Erosion and Sediment Control Measures	1	LS	<u>\$24,980.00</u>	\$24,980.00
5	02660-3.1 12-Inch Waterline, Installed Complete in Place Through Turf	125	LF	<u>\$210.00</u>	\$26,250.00
6	02660-3.2 12-Inch Waterline, Installed Complete in Place Through Pavement	150	LF	<u>\$275.00</u>	\$41,250.00
7	02660-3.3 Stub and Cap Waterline for Future Extension	3	EA	<u>\$1,930.00</u>	\$5,790.00
8	02660-3.4 Waterline Tee	2	EA	<u>\$1,970.00</u>	\$3,940.00
9	L-110-5.1 4" Conduit w/ Pull Rope, Installed Complete in Place Through Turf for Fiber Optic Cable	3400	LF	<u>\$19.25</u>	\$65,450.00
10	L-110-5.2 3" Conduit w/ Pull Rope, Installed Complete in Place Through Turf for Electric Cable	1700	LF	<u>\$33.00</u>	\$56,100.00
11	L-110-5.3 5" Conduit w/ Pull Rope, Installed Complete in Place Through Turf (For Fiber Optic Cable)	1700	LF	<u>\$36.50</u>	\$62,050.00
12	L-115-5.1 Hand Boxes (Fiber Optic or Electric)	8	EA	<u>\$1,150.00</u>	\$9,200.00
13	T-901-5.1 Seeding	1	LS	<u>\$16,340.00</u>	\$16,340.00

Bids Due: May 28, 2025]