



COORDINATING COMMITTEE

PUR-1685
ADDENDUM NO. 2
REQUEST FOR PROPOSALS REGARDING QUALIFICATIONS & EXPERIENCE
AND PRICE PROPOSALS

ENGINEERING SERVICES REQUIREMENTS CONTRACT
FOR DIVISION OF ENGINEERING

DATE: Wednesday, May 8, 2024

PROPOSALS DUE: Wednesday, May 22, 2024
4:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Regarding Standard Form 330 Section F project write-ups: May we include two-page project write-ups to showcase various task assignments we have completed on our on-call contract(s)?

Response: Yes, that is acceptable.

ITEM NO. 2: *Inquiry:* We are requesting the following information: Non-Mandatory pre-bid attendance list.

Response: The attendance list was provided in Addendum No. 1.

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ITEM NO. 3: *Inquiry:* During the pre-proposal meeting, it was noted that there were twenty-two (22) tasks under \$50,000 that were given to the low bidder and four (4) tasks over \$50,000 where bids were solicited from the low bidder and the standby firms under PUR-1421. Would you kindly provide a breakdown of the task types from PUR-1421?

Response: Tasks under \$50,000: three (3) traffic/transportation, six (6) stormwater management, four (4) environmental, and nine (9) structural. Tasks over \$50,000: two (2) traffic/transportation, two (2) structural.

ITEM NO. 4: *Inquiry:* Under Section II.P, the RFP states “Compact disk(s) shall be used for file transfer.” As this technology is somewhat outdated, file sizes have increased in recent years, and CD’s can be easily damaged, rendering them unreadable, are thumb drives an acceptable alternative to CDs for file transfer?

Response: Refer to the RFP document, Page 5, Request for Proposals, Scope of Work, Letter P; **CHANGE** this paragraph to read as follows:

Flash drive(s) shall be used for file transfer. The County may entertain the use of file transfer protocols using a consultant’s server, with certain file size limitations. Upon request, the Consultant shall submit all soft (electronic) files in the original software application format to the County for use and archiving. Documents in .pdf format alone are not acceptable.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing