



COORDINATING COMMITTEE

PUR-1683  
ADDENDUM NO. 1

REQUEST FOR PROPOSALS REGARDING  
QUALIFICATIONS & EXPERIENCE/TECHNICAL PROPOSALS  
AND PRICE PROPOSALS FOR  
A WORKERS' COMPENSATION THIRD PARTY ADMINISTRATOR

DATE: Wednesday, April 10, 2024

PROPOSALS DUE: Wednesday, May 8, 2024  
4:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Bid Document. This Addendum consists of one (1) page.

**NOTE:** All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

**ITEM NO. 1:** All references in the Request for Proposal document made to the pre-proposal conference/teleconference shall be, **CHANGED;** to read as follows: **11:00 A.M., (EDT/EST) Wednesday, April 17, 2024.**

By Authority of:

Rick F. Curry, CPPO  
Director of Purchasing