



COORDINATING COMMITTEE

PUR-1679
ADDENDUM NO. 2
REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE/
TECHNICAL AND PRICE PROPOSALS

ACCOUNTING AND REVIEW SERVICES

DATE: Monday, April 1, 2024

BIDS DUE: Wednesday, April 17, 2024
4:00 P.M.(EDT/EST)

To Proposers:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Can you please clarify if the proposer must be a certified public accountant in the state of Maryland in order to be considered for the RFP" PUR-1679 ACCOUNTING AND REVIEW SERVICES? My firm is a certified public accounting firm in the state of California with relevant experience and we would like to submit a proposal.

Response: No, the proposer does not have to be a certified public accountant in the State of Maryland.

ITEM NO. 2: *Inquiry:* Will you be extending the deadline?

Response: No, the deadline for submittals is April 17, 2024, no later than 4:00 P.M. (EDT/EST)

ITEM NO. 3: Inquiry: Will the April 17th due date be on the Addenda because the RFP and Addenda #1 state that the due date is April 3, 2024.

Response: Refer to the front page of the request for proposal; “All interested firms shall submit...no later than 4:00 P.M. (EDT/EST), Wednesday, April 17, 2024.”

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing