



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1671
ADDENDUM NO. 1
INVITATION TO BID

ELEVATOR MAINTENANCE SERVICES AT COUNTY FACILITIES

DATE: Wednesday, May 8, 2024

BIDS DUE: Wednesday, May 15, 2024
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Inquiry: Page 8 item 1. Bid Bonds - Confirm there is no bid deposit or bond requirement?

Response: There are no bond requirements associated with this solicitation.

ITEM NO. 2: Inquiry: Page 23 item D: Please confirm that the County will be responsible for selection of and payment to all Third Party Inspection fees while the bidder will be responsible for conducting required tests, coordination and communication with the County of those scheduled test dates with the County's third party inspection company

Response: Washington County will be responsible for the Third-Party Inspection fees.

ITEM NO. 3: Inquiry: Page 23 Item 10: It is understood that all traction equipment will be serviced Bi-weekly while all hydraulic and wheel chair lifts will be serviced monthly. Are there minimum required hours for said preventive maintenance? Eastern would recommend that a minimum of 1-hour per traction car and 1/2-hour per hydraulic car/wheelchair lift/dumbwaiter.

Response: Refer to the bid document, Page 10, Item No. 4, Requirements Contract Bid Quantities; On "Requirements" bids, acceptance shall bind the County to pay for, at unit bid prices, only quantities ordered and satisfactorily delivered. All stated quantities are estimated requirements and do not constitute a minimum or maximum.

ITEM NO. 4: Inquiry: Can the county provide a list of the equipment's last 5-year full load (CAT5) test? We were unable to determine this information when the walking the site.

Response: Court House
State of Maryland ID No. WA1501
Full Load Test – 08-07-2022

Court Room No. 1 – Court House
State of Maryland ID No. WA1569
Full Load Test – 08-07-2022

County Office Complex
State of Maryland ID No. WA1010
Full Load Test – 05-24-2022

County Office Complex
State of Maryland ID No. WA1040
Full Load Test – 05-24-2022

Martin Luther King Center
State of Maryland ID No. WA1709
Full Load Test – 06-03-2020

Martin Luther King Center
State of Maryland ID No. WA1148
Full Load Test – 06-03-2020

Court House Annex
State of Maryland ID No. WA1053
Full Load Test – 05-24-2022
Court House Annex
State of Maryland ID No. WA1568 Full Load Test – 08-07-2020

ITEM NO. 5: Inquiry: Can the County provide a listing of units on generator power and is the intent for the bidder to include all required generator testing in the bid to be performed during normal business hours?

Response: The Courthouse/Annex, County Office Complex, and Administration Complex elevators are on generators. All required testing shall be done during normal business hours.

ITEM NO. 6: Inquiry: Is the intent for fire alarm and smoke testing to be billed at hourly rate or to be included in base cost?

Response: This is to be included in the base cost.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing