



COORDINATING COMMITTEE

PUR-1646
ADDENDUM NO. 4

REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS & EXPERIENCE/
AND PRICE PROPOSALS

EMERGENCY MEDICAL BILLING SERVICES

DATE: Tuesday, January 23, 2024

BIDS DUE: Tuesday, February 7, 2023
4:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Proposers must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Break down of calls by the insurances billed for 2022 & 2023 charges and payments

Response: Please refer to PUR-1646 Addendum No. 1, Items 27 through 31.

ITEM NO. 2: *Inquiry:* What is the average loaded miles to your local ER's

Response: The average loaded miles for Williamsport is 8; Smithsburg is 7.

ITEM NO. 3: Inquiry: How is the billing co to attain the pt ins information for billing

Response: The County will employ an EMS billing specialist that will work with the billing company to obtain the needed information.

ITEM NO. 4: Inquiry: Are you requiring the billing co of choice to have a MD Dept of Assessments & Taxation certificate as required by state law.

Response: Yes, the chosen vendor will be required to be registered with the MD Department of Assessments and Taxation during the duration of the contract.

ITEM NO. 5: Inquiry: Who currently does the billing for the fire companies in Washington Cty

Response: The County does not bill for fire services.

ITEM NO. 6: Inquiry: What was the total money collected in 2022 & 2023

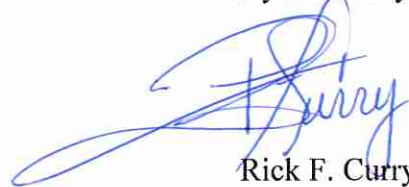
Response: Part 1 of Item No. 6 herein: The County does not have the information for FY '22.

Response: Part 2 of Item No. 6 herein: In reference to FY '23; please refer to the RFP document, Page 4, Request for Proposals, Background, Letter B.

ITEM NO. 7: Inquiry: Will the remaining 6 companies be required to join the cty billing process and how long do you think that will take

Response: The remaining companies will not be required to join the county billing process. However, the County may open up the County billing process for voluntary participation from any EMS company that wishes to do so. As the County continues to transition the remaining six (6) volunteer EMS employees into County employment, those companies will then be required to transition their billing services under the county program at such time that occurs.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing