



COORDINATING COMMITTEE

PUR-1646
ADDENDUM NO. 3

REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS & EXPERIENCE/
AND PRICE PROPOSALS

EMERGENCY MEDICAL BILLING SERVICES

DATE: Friday, January 19, 2024

BIDS DUE: Tuesday, February 7, 2023
4:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Proposers must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* How do you/will you provide Notice of Privacy Practices to your patients?

Response: The selected 3rd party vendor will provide to patients via email or paper copy.

ITEM NO. 2: *Inquiry:* How is your subscription program managed? What level of coordination will you need from your billing partner (understanding that we can do whatever you need but seek clarification so we can price it appropriately).

Response: Part 1 of Item No. 2 herein: Currently, the volunteer companies manage their own subscription. The volunteer companies will continue to manage their subscription programs.

Response: Part 2 of Item No. 2 herein: The County will employ an EMS billing specialist that identifies calls that are for subscribers and will communicate that with the company that is contracted. The contracted company will need to adjust bills accordingly.

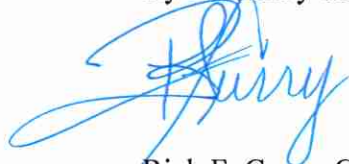
ITEM NO. 3: Inquiry: Our company only does medical billing and coding and no collections. I wanted to know if the lack of collection services will be a deal breaker. Can you confirm?

Response: The County is looking for a vendor to do medical billing, coding and collections. Therefore, yes, it would be a deal breaker.

ITEM NO. 4: Inquiry: We write to inquire about section IV(G) of RFP PUR-1646, which specifies: "The contractor shall appeal denied claims on the County's behalf to any denying authority. The contractor shall not be responsible for or initiate any litigation on behalf of or in the name of the County." We would like clarification as to whether **all** denied claims **must** be appealed or if, alternatively, the contractor will have any discretion (e.g., in circumstances in which the contractor knows that the applicable insurance plan/coverage indicates that an appeal would be pointless due to lack of coverage, cost-sharing obligations, or otherwise). Put another way, are there any exceptions that would allow the contractor to forego appealing a denied claim?

Response: In instances where an appeal of a denial is appropriate or applicable, the vendor shall execute such appeal on behalf of the County.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing