



Agenda Report Form

Public Packet

Open Session Item

SUBJECT: Bid Award (PUR-1644) – Food Services at the Washington County Black Rock Golf Course

PRESENTATION DATE: February 27, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Buyer, Purchasing Department; Andrew Eshleman, P.E., Director, Division of Public Works.

RECOMMENDED MOTION: Move to award the contract for food service operations in the café area of the golf course clubhouse to the responsible, responsive bidder.

REPORT-IN-BRIEF: On November 29, 2023, the County issued a Request for Proposal (RFP) for Food Services at the Washington County Black Rock Golf Course. The location is the Black Rock Clubhouse at 20025 Mt. Aetna Road, Hagerstown Maryland. The leased area will be the kitchen, bar area, and assigned dining area. The contract Agreement term length is three (3) years with an option for one (1) year renewals.

The Black Rock Golf Course hosts approximately thirty thousand (30,000) rounds of golf per year and over forty (40) golf tournaments. Current food and beverage service consists of beverage and prepackage snacks with no onsite prepared food options. The Golf Course has a full-service commercial kitchen and dining area. The Black Rock Golf Course has a liquor license for the premises which is anticipated to be transferred to the food service provider. The Golf Course operates year-round 7:00 a.m. – 5:00 p.m., seven (7) days per week, exclusive of holidays and weather closures.

The Request for Proposal was published in the local newspaper, on the County web site, and on the State of Maryland’s eMMA “*eMaryland Marketplace Advantage*” web site. Thirty (30) persons/companies registered/downloaded the bid document on-line. On November 29, 2023, one (1) bid was received.

DISCUSSION: N/A

FISCAL IMPACT: The County will receive revenues from these services.

CONCURRENCES: As recommended by the Coordinating Committee.

ALTERNATIVES: To not award the contract.

ATTACHMENTS: N/A