



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1642
ADDENDUM NO. 2
INVITATION TO BID

BULK GASOLINE AND DIESEL FUEL DELIVERIES

DATE: Monday, October 16, 2023

**BIDS DUE: Wednesday, November 1, 2023
2:00 P.M.(EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Can bidders virtually attend the Pre-Bid Conference on October 11, 2023?

Response: Refer to the Invitation to Bid, A Pre-Bid Conference/Teleconference was held on **Wednesday, October 11, 2023, at 11:00 A.M. (EDT/EST)** in the Washington County Administration Complex, Third Floor, Conference Room 3000, 100 West Washington Street, Hagerstown, Maryland. All interested bidders are requested to be present. Attendance is not mandatory but is strongly encouraged. Bidders who wish to participate in the teleconference, please call prior to the teleconference 240-313-2330 for further instructions.

ITEM NO. 2: *Inquiry:* On page 10 of the bid documents, it states "The successful bidder must furnish the required bonds as indicated on the bid cover [...] within ten (10) calendar days of his/her notification that his/her bid has been accepted." Can you please confirm that bidders do not have to provide bond forms with their bid submission?

100 West Washington Street, Room 3200 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331 | Hearing Impaired: 7-1-1

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Response: Refer to the bid document, Page 8 General Conditions and Instructions to Bidders, Item No. 1 Bid Deposit – Bid Bond, Certified or Cashiers Check: When required, each bid shall be accompanied by a bid bond signed by a surety company licensed to do business in the State of Maryland, or by a cashier’s check, certified check or Treasurer’s check drawn on a responsible bank doing business in the United States in the amount of five (5%) percent of the total Bid and shall be made payable to the Board of County Commissioners of Washington County, Maryland. When computing the amount of Bid for Check purposes, DO NOT deduct for trade-ins. U.S. Postal Money Orders are acceptable in lieu of checks.

ITEM NO. 3: Inquiry: Are there any diversity goals for this contract?

Response: No, there are no DBE or MBE goals/requirements associated to this bid.

ITEM NO. 4: Inquiry: Can we just bid the transport section of the bid?

Response: Yes. Refer to the bid document, Page 16, Item No. 3 Award: It is anticipated that the County shall award a contract(s) to the responsive, responsible Bidders who submit(s) the lowest aggregate price for product to be purchased and delivered. Four (4) separate contracts shall be awarded based on the total aggregate for each section. Awards **shall not** be made for servicing only a portion of the locations.

ITEM NO. 5: Inquiry: Can we bid only diesel transport loads?

Response: See response to Item No. 4 of this addendum.

ITEM NO. 6: Inquiry: Due to fluctuating cost of fuel on a daily basis, will the County please consider changing the OPIS index to **Baltimore Daily OPIS Average** for both products?

Response: No.

ITEM NO. 7: Inquiry: Do any of the transport sites currently receive Unleaded 89 octane?

Response: Yes. Refer to Pages 31 and 32 of the bid document. Locations/Approximate Usage for using departments and approximate usage for each.

ITEM NO. 8: Inquiry: Does the Highway Department Southern receive split loads of gasoline and diesel?

Response: No, there are no split delivery locations.

ITEM NO. 9: Inquiry: Is the County exempt from Federal Excise Tax?

Response: The awarded vendor is responsible for what taxes are applicable to the County.

ITEM NO. 10: Inquiry: Is the County exempt from State Excise Tax?

(NOTE: The wording of all “Inquiries” submitted are displayed exactly as received.)

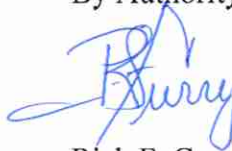
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Response: The awarded vendor is responsible for what taxes are applicable to the County.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing