



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1621
ADDENDUM NO. 4
INVITATION TO BID

PLUMBING AND HEATING MAINTENANCE SERVICE
AT COUNTY FACILITIES

DATE: Friday, August 11, 2023

BIDS DUE: Wednesday, August 16, 2023
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Bid Form. This Addendum consists of two (2) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

- ITEM NO. 1: Refer to the bid document, Page 42, Form of Proposal, Item No. 5, Agricultural Multi-Purpose Area; **DELETE** from this section to read as follows: Agricultural Multi-Purpose Area, (2) 1-1/2" Backflow Preventers (BFP).
- ITEM NO. 2: Refer to the bid document, Page 34, Scope of Work/Specifications; **ADD** letter nn., **Sharpsburg Pike Pump Station, one (1) 1" BFP.**
- ITEM NO. 3: A **REVISED** Form of Proposal is included as an attachment to this addendum.

Plumbing and Heating Maintenance

Service at County Facilities

PUR-1621

Page 2

- ITEM NO. 4:** The revised Form of Proposal Pages 40-59 are included in the addendum; the revision resulted in deleting two backflow preventers from Item No. 5 *and adding the Sharpsburg location.*
- ITEM NO. 5:** As your bid submittal, bidders shall include the Provisions for Other Agencies, the Signature to Bids, and the Government-Wide Debarment and Suspension form from the original bid document and the **REVISED** Form of Proposal, **No later than 2:00 P.M. (EDT/EST), Wednesday, August 16, 2023.** Bids may be determined non-responsive for the items requested and not received.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

**PUR-1621
PLUMBING AND HEATING MAINTENANCE SERVICE
AT COUNTY FACILITIES**

REVISED FORM OF PROPOSAL

BASE BID SEPARATE STIPULATED SUMS FOR SPECIFIC SERVICES SPECIFIED FOR THE FOLLOWING FACILITIES:

SPECIFIC SERVICES	
1. ADMINISTRATION COMPLEX	
Annual Price: Three (3) Boilers – Gas - Oil _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: One (1) 1" Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: One (1) 2" Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: Three (3) ¾" Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)

REVISED Form of Proposal (Revised 8/11/23 – Addendum No. 4)

**Plumbing & Heating Maintenance Service
at County Facilities**

SPECIFIC SERVICES

1. ADMINISTRATION COMPLEX

Annual Price: One (1) 4" Backflow Preventer (BFP)

_____ Dollars

(Written)

(\$ _____)

(Figures)

_____ Per Cents

(Written)

Annual Price: One (1) 6" Backflow Preventer (BFP)

_____ Dollars

(Written)

(\$ _____)

(Figures)

_____ Per Cents

(Written)

2. ADMINISTRATIVE ANNEX

Annual Price: One (1) Boiler - Gas

_____ Dollars

(Written)

(\$ _____)

(Figures)

_____ Per Cents

(Written)

3. AGRICULTURAL EDUCATION CENTER – Rural Heritage Museum/Extension Services Offices

Annual Price: Two (2) Boilers - Oil

_____ Dollars

(Written)

(\$ _____)

(Figures)

_____ Per Cents

(Written)

SPECIFIC SERVICES

4. AGRICULTURAL EXTENSION SERVICES

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

5. AGRICULTURAL MULTI-PURPOSE AREA

Annual Price: Two (2) 1-1/2” Backflow Preventers (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

REMOVE Annual Price: Two (2) 1-1/2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

6. ANTIETAM WASTEWATER TREATMENT PLANT

Annual Price: One (1) Boiler - Hot Water

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

6. ANTIETAM WASTEWATER TREATMENT PLANT

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

7. AIRPORT HANGAR #31

Annual Price: One (1) 6” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

8. AIRPORT TERMINAL

Annual Price: One (1) ½” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

9. AIRPORT MAINTENANCE SHOP

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Annual Price: One (1) 6” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

10. AIRPORT FIRE STATION

Annual Price: One (1) 2-½” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Annual Price: One (1) 4” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

SPECIFIC SERVICES

11. BOONSBORO LIBRARY

Annual Price: One (1) Boiler - Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

12. CONOCOCHEAGUE WWTP CONTROL LAB

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

13. CONOCOCHEAGUE WWTP HEADWORKS BUILDING

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

SPECIFIC SERVICES

14. CONOCOCHEAGUE WWTP BIOMAG BUILDING

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

15. CONOCOCHEAGUE WWTP SOLIDS BUILDING

Annual Price: Two (2) 2” Backflow Preventers (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

16. COUNTY COMMUTER BUILDING

Annual Price: One (1) Boiler - Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

17. COUNTY OFFICE BUILDING

Annual Price: One (1) Boiler – Gas - Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

SPECIFIC SERVICES

17. COUNTY OFFICE BUILDING

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

18. COURT HOUSE AND ANNEX

Annual Price: Two (2) Boilers – Gas - Oil

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: Two (2) 1” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: Four (4) ¾” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

19. DETENTION CENTER

Annual Price: Three (3) Boilers - Gas _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: Three (3) 1" Backflow Preventers (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: One (1) 1-1/4" Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: Two (2) 4" Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
Annual Price: One (1) 1/2" Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)

SPECIFIC SERVICES

19. DETENTION CENTER

Annual Price: One (1) 3” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

20. EMERGENCY MANAGEMENT FIELD OPERATIONS UNIT

Annual Price: One (1) Boiler – Gas

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

21. HEALTH DEPARTMENT

Annual Price: Five (5) Boilers - Gas

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

22. HIGHFIELD PUMP STATION

Annual Price: One (1) 1-1/2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

23. HIGHWAY DEPARTMENT MAIN OFFICE

Annual Price: One (1) Boiler – Gas _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
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Annual Price: One (1) ¾” Backflow Preventer (BFP) _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
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24. HIGHWAY DEPARTMENT - BIG POOL

Annual Price: One (1) Boiler – Oil _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
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25. HIGHWAY DEPARTMENT – KEEDYSVILLE

Annual Price: One (1) Boiler – Oil _____ Dollars (Written) _____ Per Cents (Written)	(\$ _____) (Figures)
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SPECIFIC SERVICES

25. HIGHWAY DEPARTMENT – KEEDYSVILLE

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

26. HIGHWAY DEPARTMENT PAINT & WELD SHOP

Annual Price: One (1) Boiler – Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

27. HIGHWAY DEPARTMENT – SMITHSBURG

Annual Price: One (1) Boiler – Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

28. LEONARD P. SNYDER LIBRARY – CLEAR SPRING

Annual Price: One (1) Boiler – Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

SPECIFIC SERVICES

28. LEONARD P. SNYDER LIBRARY – CLEAR SPRING

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

29. MARTIN LUTHER KING CENTER, including Memorial Recreation Center

Annual Price: One (1) Boiler – Oil

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

30. MAUGANS MEADOWS PUMP STATION

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

31. PEN MAR PUMP STATION

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

32. SMITHSBURG LIBRARY

Annual Price: One (1) Boiler – Oil

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

33. SMITHSBURG WASTEWATER TREATMENT PLANT

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

34. ST. JAMES PUMP STATION

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)
(Figures)

35. WATER QUALITY MAINTENANCE BUILDING

Annual Price: One (1) 1-1/2” Backflow Preventer (BFP)

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)
(Figures)

36. WILLIAM J. DWYER CENTER

Annual Price: One (1) Boiler – Gas - Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)
(Figures)

37. WINEBRENNER WASTEWATER TREATMENT PLANT

Annual Price: One (1) Boiler – Oil

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

37. WINEBRENNER WASTEWATER TREATMENT PLANT

Annual Price: One (1) 1-½” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

38. PUBLIC FACILITIES ANNEX

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: One (1) 1-½” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: One (1) 2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

38. PUBLIC FACILITIES ANNEX

Annual Price: One (1) 8” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

39. MARTY SNOOK PARK

Annual Price: Two (2) 2” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Annual Price: One (1) ¾” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

40. SHARPSBURG PIKE PUMP STATION

Annual Price: One (1) 1” Backflow Preventer (BFP)

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

SPECIFIC SERVICES

BASE BID - SPECIFIC SERVICES REQUIRED:

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

HOURLY RATES

CONSULTING AND DESIGN SERVICE (Hourly Rate):

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Regular Working Hours - Routine

Plumber (Hourly Rate):

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

Helper (Hourly Rate):

_____ Dollars
(Written)

_____ Per Cents
(Written)

(\$ _____)
(Figures)

HOURLY RATES

Evenings and Saturdays - Emergency

Plumber (Hourly Rate):

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Helper (Hourly Rate):

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Sundays and Holidays – Emergency

Plumber (Hourly Rate):

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

Helper (Hourly Rate):

_____ Dollars

(Written)

_____ Per Cents

(Written)

(\$ _____)

(Figures)

<p>TOTAL BID FORMULA -</p> <p>Total: Base Bid Specific Services -</p> <p>Plus 650 Hours x Hourly Rate of Regular Plumber -</p> <p>Plus 300 Hours x Regular Hourly Helper Rate -</p> <p>TOTAL BID:</p> <p>_____ Dollars</p> <p style="text-align: center;">(Written)</p> <p>_____ Per Cents</p> <p style="text-align: center;">(Written)</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>(\$ _____)</p> <p style="text-align: center;">(Figures)</p>
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Repair parts and materials not included herein shall be billed at cost plus fifteen (15%) percent

_____ Bidder's Name