



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

PUR-1611  
ADDENDUM NO. 7  
INVITATION TO BID

JANITORIAL SERVICES FOR WASHINGTON COUNTY OFFICE BUILDINGS

DATE: Tuesday, April 24, 2023

BIDS DUE: Wednesday, April 26, 2023  
2:00 P.M. (EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of one (1) page.

**NOTE:** All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Inquiry: Is there any possible way for an extension so we can be properly prepared.

Response: The bid will not be extended; bid submittals will be due no later than 2:00P.M. (EDT/EST) Wednesday, April 26, 2023.

By Authority of:

Rick F. Curry, CPPO  
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

100 West Washington Street, Room 3200 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331 | TDD: 711