



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1611
ADDENDUM NO. 5
INVITATION TO BID

JANITORIAL SERVICES FOR WASHINGTON COUNTY OFFICE BUILDINGS

DATE: Friday, April 21, 2023

BIDS DUE: Wednesday, April 26, 2023
2:00 P.M. (EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Can you please clarify about the SF per location.

For example you mentioned that the division of Emergency services has: 2864 SF+ 1795 SF for a total of the building of 4,659 SF but you said in Addendum 2 that the Hard Floors are 12,000 SF. How is this possible? Also, the hard floor in the bid documents does not match the numbers provided in Addendum 2

Response: Part 1 of Item No. 1 herein: The hard floor surfaces requiring cleaning at the Division of Emergency Services are approximately 872 ft².

Response: Part 2 of Item No. 1 herein: Dimensions shown in the quotation document are approximate and intended for preliminary use by the Quoter in determining extent of work, final dimensions shall be the quoter's responsibility.

ITEM NO. 2: Inquire: Also, you did not provide the measures of windows for the Division of Emergency Services, WIC and Sheriff department, can you please confirm?

Response: Emergency Services - 432 ft², WIC – 131.6 ft² and Sheriff department – 1,395ft²

ITEM NO. 3: Inquire: Can you please clarify and also can you please confirm if based on this will you change the due date?

Response: The bid will not be extended; bid submittals will be due no later than **2:00 P.M. (EDT/EST), Wednesday, April 26, 2023.**

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing