



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1587) 9-1-1 Call Center HVAC Replacement

PRESENTATION DATE: January 24, 2023

PRESENTATION BY: Brandi Naugle, CPPB, Buyer, Purchasing Department; Andrew Eshleman, P.E., Director, Division of Public Works

RECOMMENDED MOTION: Move to award the contract for the 9-1-1 Call Center HVAC Replacement project to the responsible, responsive bidder, MS Johnston Company, Inc. of Hagerstown, MD who submitted the lowest total sum bid in the amount of \$99,750 and contingent upon the County Attorney's approval of the contract *Agreement*.

REPORT-IN-BRIEF: The work to be performed by the Contractor under this project generally includes but is not limited to the removal of the existing pad mounted package HVAC units and call center humidifier. Install new pad mounted package HVAC units and ducted humidifier system. Provide electrical and gas piping modifications to accommodate the new equipment. Provide other miscellaneous work as indicated on the plans or required to complete the work. The building is located at 16232 Elliott Parkway, Williamsport, Maryland 21795. Liquidated damages shall be applied at the rate of two hundred-fifty (\$250.00) dollars per consecutive calendar day for each day the Contractor fails to complete the work by the completion date.

The bid was advertised in the local newspaper, listed on the State of Maryland's "*eMaryland Marketplace Advantage*" website and on the County's web site. Four (4) companies were represented at the pre-bid teleconference. Twenty (20) persons/companies registered/downloaded the bid document on-line. One (1) bid was received.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Division's Capital Improvement Project (CIP) Systemic Improvements - Buildings account 30-10910-BLD0078.

CONCURRENCES: David Hays, Director F&R, Emergency Management

ALTERNATIVES: N/A

ATTACHMENTS: Bid Matrix Tabulation

AUDIO/VISUAL NEEDS: N/A

PUR-1587
9-1-1 Call Center HVAC Replacement

		MS Johnston Co., Inc. Hagerstown, MD
Item No.	Item Description	Total
1	TOTAL LUMP SUM BID	\$99,750.00

**Corrected calculations based on unit pricing*

Remarks / Exceptions:

MS Johnston Co., Inc. - Units approximately 40 week lead time.