



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1579
ADDENDUM NO. 2
INVITATION TO BID

SWIMMING POOL & WATER/WASTEWATER TREATMENT CHEMICALS

DATE: Monday, October 17, 2022

**BIDS DUE: Wednesday, October 26, 2022
2:00 P.M.(EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of one (1) page and one attachment.

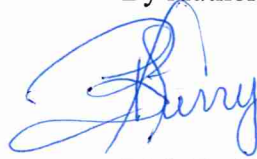
NOTE: All Bidders must enter the Washington County Administrative Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference/Teleconference and/or the Bid Opening. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Can you please provide the current suppliers for all items on the Swimming Pool & Water/Wastewater Treatment Chemicals bid?

Response: Refer to the Washington County website to view the chemicals that were awarded by the Board of County Commissioners for the use of Washington County locations. <https://www.washco-md.net/wp-content/uploads/purch-pur-1520-arf.pdf>

See attachment "A" to this addendum to view the chemicals awarded by the City of Hagerstown.

By Authority of:

A handwritten signature in blue ink, appearing to read "Rick F. Curry", is positioned above the printed name and title.

Rick F. Curry, CPPO
Director of Purchasing

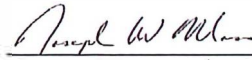
**City of Hagerstown
Mayor and City Council
Purchase - Contract Information
Meeting of: 11/23/2021**

Comments

Department Manager (required on all unbudgeted items):

Chemicals for the Utilities Department - Wastewater Division, bid through Washington County. The attached charts provide a summary of all bidders and a summary of the most responsive bidder. This contract will begin on December 1, 2021.

Note that the award is based on the unit cost of each chemical and the actual expense will be based on the quantity of chemical required to meet all mandated treatment requirements and may be more or less than the dollar amount stated herein. Bid totals are based on historical actual usage average for each chemical.



Water Operations Manager

November 23, 2021

Date

Purchasing Agent

Recommend approval.



Signature

11/09/2021

Date

Finance Manager:

Approve - these necessary chemical purchases will cross fiscal year and is anticipated funding will continue to be included in FY23 to cover.



Signature

11/9/21

Date

City Administrator's Recommendation:

Recommend Approval



Signature

11/10/21

Date

City of Hagerstown
Mayor and City Council
Purchase - Contract Information
Meeting of: 11/23/2021

APPROVED
Mayor & Council
Date 11/23/21
18

Approval For: _____
Consent Agenda: X
New Business: _____

Originating Department: Water Department By: William Luhn
Account Number: Various Account/Project Name: City/County Joint Chemical Bid
Account Number: _____ Account/Project Name: _____
Budget Amount: FY22 \$ 841,500 Account Balance: \$ 280,291 Year _____ CIP Control No.: _____
Budget Amount: FY23 Account Balance: _____ Year _____ CIP Control No.: _____
Unbudgeted: _____ Source Of Funds: Water Fund (Operating)

Quantity	Description	Value
80 Tons	Water - Chemicals - Liquid Chlorine (Univar USA)	\$ 157,200.00
185,000 Pounds	Water - Chemicals - Aqueous Ammonia (Univar USA)	\$ 30,525.00
16 Tons	Water - Chemicals - Powered Activated Carbon (Brenntag Northeast)	\$ 32,640.00
800 Tons	Water - Chemicals - DelPac (USALCO)	\$ 299,200.00
170,000 Gallons	Water - Chemicals - 25% Liquid Caustic Soda (Univar USA)	\$ 191,930.00
16,000 Gallons	Water - Chemicals - 93% Sulfuric Acid (Univar USA)	\$ 41,760.00
52,000 Pounds	Water - Chemicals - Potassium Permanganate (Brenntag Northeast)	\$ 200,720.00
15,000 Gallons	Water - Chemicals - Hydrofluosilicic Acid (George S. Coyne)	\$ 40,363.50
12,000 Pounds	Water - Chemicals - Sodium Bisulfite (Univar USA)	\$ 3,240.00
180,000 Pounds	Water - Chemicals - Poly-Orthophosphate (Shannon Chemical)	\$ 117,720.00
60,000 Pounds	Water - Chemicals - Morton's Salt (Univar USA)	\$ 14,400.00
	TOTAL	\$ 1,129,698.50

Above To Be Used For:

The above chemicals are used in the water treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County.

Bid spans 2-fiscal years and balance will be budgeted in the FY23 Budget. There are also funds encumbered (\$358K) which are not included in the account balance.

Recommended Vendor:

Business Name: Various

Address: _____

City, State: _____

Bid/Proposal/Quote No.: PUR-1520

Other Vendors:

Firm

City, State

Amount

See Bid Selection Tab

Comments

Department Manager (required on all unbudgeted items):

The above chemicals are used in the water treatment process. The chemicals are bid as part of a combined purchase agreement with Washington County.

Bid spans 2-fiscal years and balance will be budgeted in the FY23 Budget. There are also funds encumbered (\$358K) which are not included in the account balance.



Water Operations Manager

11/1/2021

Date

Finance Department:

Recommend approval



Signature

11/10/2021

Date

Finance Manager:

Approve - these chemical purchases will span 2 fiscal years and it is anticipated that funding will continue to be included in the FY23 budget to cover these costs.



Signature

11/10/21

Date

City Administrator's Recommendation:

Recommend Approval



Signature

11/10/21

Date

**Bill To**

PARKS DEPARTMENT
351 NORTH CLEVELAND AVE
HAGERSTOWN, MD 21740
Phone: 301-739-8577 EXT 169

ATTACHMENT A**Purchase Order**

Fiscal Year 2022

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.**

Purchase Order #

20220938

Delivery must be made within doors of specified destination.

Vendor

AMATO INDUSTRIES, INC./AMCHLOR
9120 TALBOT AVENUE
SILVER SPRING, MD 20910

Ship To

PARKS DEPARTMENT
351 NORTH CLEVELAND AVE
HAGERSTOWN, MD 21740
Phone: 301-739-8577 EXT 169

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
301-565-3220		301-565-9227		1293	SEND PO TO PARKS
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
03/14/2022	11430	03/11/2022			PARKS DEPARTMENT
NOTES					

12.5% SODIUM HYPOCHLORITE

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	12.5% SODIUM HYPOCHLORITE, DELIVERED AS NEEDED TO CLAUDE M POTTERFIELD POOL, 730 FREDERICK ST, HAGERSTOWN, MD (QTY IS ESTIMATED; INCLUDES DELIVERY CHG); PER WASH CO BID #PUR-1520 GL Account: 01 \$9,972.00 -25-40-402-40202-0-0000-0000-5591 -	3,600.0	EACH	\$2.77	\$9,972.00

Total Ext. Price	\$9,972.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00
Purchase Order Total	\$9,972.00

File Copy