



# Washington County

## M A R Y L A N D

### PURCHASING DEPARTMENT DIVISION OF BUDGET & FINANCE

#### PUR-1578 ADDENDUM NO. 3 INVITATION TO BID

#### BULK GASOLINE AND DIESEL FUEL DELIVERIES

**DATE: Friday, October 14, 2022**

**BIDS DUE: Wednesday, October 26, 2022  
2:00 P.M.(EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

**NOTE: All Bidders must enter the Washington County Administrative Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference/Teleconference and/or the Bid Opening. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1: Inquiry:** If a split occurs, how many sites are allowed to be split per delivery?

Response: There are no split delivery locations.

**ITEM NO. 2: Inquiry:** If a split occurs, how many products are allowed to be split per delivery?

Response: See response to Item No. 1 of this Addendum.

**ITEM NO. 3: Inquiry:** How often are deliveries split between multiple locations?

Response: See response to Item No. 1 of this Addendum.

**ITEM NO. 4:** *Inquiry:* Who is the current incumbent for the contract?

*Response:* The Board of County Commissioners awarded the following contracts:  
A.C.&T., Inc. of Hagerstown, MD - tank-wagon deliveries of gasoline and diesel.  
Petroleum Traders Corporation of Fort Wayne, IN - transport deliveries of gasoline and diesel.

**ITEM NO. 5:** *Inquiry:* May I please get a copy of the most recent fuel invoice and supporting Bill of Lading for each location?

*Response:* Refer to Addendum No. 1 to this solicitation.

**ITEM NO. 6:** *Inquiry:* There are several sites listed that only have a vague set of directions. Can you please provide a firm address for all sites listed on the 'locations / approximate usage' table?

*Response:* A list of directions for the sites in question will be provided to the awarded vendor.

**ITEM NO. 7:** *Inquiry:* Are bidders required to bid on all sections?

*Response:* Refer to the bid document, Page 16, Supplement Terms and Conditions, Item No. 3.

**ITEM NO. 8:** *Inquiry:* Are bidders required to bid on both option 1 and option 2?

*Response:* See response to Item No. 7 of this addendum.

**ITEM NO. 9:** *Inquiry:* What is the average load size for transport deliveries?

*Response:* The minimum order quantity for transport deliveries is 5,000 gallons. Refer to Item No. 13 of Addendum No. 1 of this solicitation.

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing