



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1575) – Black Rock Club House HVAC and Interior Renovations

PRESENTATION DATE: January 24, 2023

PRESENTATION BY: Rick F. Curry, CPPO, Director, Purchasing Department; Andrew Eshleman, P.E., Director, Division of Public Works

RECOMMENDED MOTION: Move to award the contract for the Black Rock Club House and Interior Renovations project to the responsible, responsive bidder, Warner Construction, (A Division of R. W. Warner, Inc.) of Frederick, MD who submitted the lowest total sum bid in the amount of \$398,150 and contingent upon the County Attorney’s approval of the contract *Agreement* and to approve a Budget Transfer Request of \$175,000 from account 30-10910-BLD078 to account 36-46010-BLD106.

REPORT-IN-BRIEF: The work to be performed by the Contractor under this project generally includes but is not limited to: Remove the entire existing HVAC system, acoustical ceiling, lighting in specific locations. Install a new HVAC system, spray foam roof insulation to the underside of existing roof deck and install new acoustical tile and lights. Rework existing electrical to accommodate the changes. The project is to be substantially completed within one hundred twenty (120) consecutive calendar days of the Notice to Proceed. The County can assess liquidated damages in the sum of two hundred fifty (\$250) dollars for each consecutive day that the project is not completed.

The bid was advertised in the local newspaper, listed on the State of Maryland’s “*eMaryland Marketplace Advantage*” website and on the County’s web site. Six (6) companies were represented at the pre-bid teleconference. Forty-six (46) persons/companies registered/downloaded the bid document on-line. Two (2) bids were submitted as indicated on the attached bid tabulation matrix.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Division’s Capital Improvement Project (CIP) account 36-46010-BLD106.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Matrix Tabulation

AUDIO/VISUAL NEEDS: N/A



Washington County, Maryland Budget Adjustment Form

Print Form

- Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department
- Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Transaction/Post -Finance

Deputy Director - Finance

Preparer, if applicable

Department Head Authorization

Division Director / Elected Official Authorization **Andrew Eshleman** Digitally signed by Andrew Eshleman
Date: 2023.01.11 15:23:27 -05'00'

Budget & Finance Director Approval

County Administrator Approval

County Commissioners Approval

Required approval with date

If applicable with date

Required approval with date

Required approval with date

Required > \$ 25,000 with date

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
498410	36	46010	BLD106		0000	Capital Grant - State	155,000
498710	36	46010	BLD106		0000	Capital Transfer - General	271,500
599999	36	46010	BLD106		CNST	Black Rock Clubhouse Renovation	426,500
498710	30	10910	BLD078		0000	Capital Transfer - General	-175,000
599999	30	10910	BLD078		CNST	Systemic Improvements - Building	-175,000

Explain Budget Adjustment

\$96,500 will come out of the General Capital Reserve for this adjustment.

Required Action by County Commissioners

No Approval Required

Approval Required

Approval Date if Known

PUR-1575
Black Rock Clubhouse HVAC Interior Renovations

		IMEC Group, LLC Columbia, MD	Warner Construction A Division of R.W. Warner, Inc. Frederick, MD
Item No.	Item Description	Total	Total
1	TOTAL LUMP SUM BID	\$432,826.00	\$398,150.00

Remarks / Exceptions: