



Washington County

M A R Y L A N D

PURCHASING DEPARTMENT DIVISION OF BUDGET & FINANCE

PUR-1574

ADDENDUM NO. 1 INVITATION TO BID

LASERFICHE SUPPORT

DATE: Thursday, September 15, 2022

**BIDS DUE: Wednesday, September 21, 2022
2:00 P.M.(EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Do you intend for the resulting contract to have longer term than 1 year?

Response: The bid is for a one (1) year contract.

ITEM NO. 2: *Inquiry:* Will you have a contract extension options for additional years?

Response: Refer to the bid document, Page 19, Supplemental Terms and Conditions; **ADD** item number 27 paragraph to read as follows.

Contract Period: The Contract period shall be for a one-year period tentatively commencing October 1, 2022, with an option by the County to renew for up to two (2) additional consecutive one (1) year periods, subject to written notice given by the County at least sixty (60) calendar days in advance of its expiration date. If the Bidder wishes to renew the Contract, he/she shall submit a letter of intent to the County Purchasing Director at least ninety (90) calendar days prior to the expiration of each contract year. The County reserves the right to accept or reject any request for renewal and any increase in costs that the Bidder may request. All other terms and conditions shall remain unchanged.

ITEM NO. 3: Inquiry: Was there anything discussed on the Friday's call that I need to be aware.

Response: No.

ITEM NO. 4: Inquiry: Also any information sent to the bidders would be appreciated.

Response: There is no additional to share. All information is in Addendum No. 1.

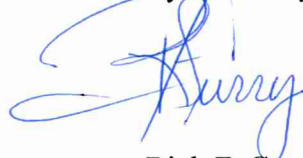
ITEM NO. 5: Inquiry: Can I request a list of the attendee's to the Friday's meeting

Response: See Attachment No. 1 to this addendum.

ITEM NO. 6: Inquiry: It is a problem to do a joint bid?

Response: Yes, the County would prefer to have a contract with one vendor.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

Representative's Name/E-mail (Please Print)		Company / County Dept.	Address City, State, Zip	Phone	Fax
Name Rick Curry		Washington County Purchasing Department	100 West Washington Street, #3200 Hagerstown, MD 21740	240-313-2330	240-313-2331
E-mail rcurry@washco-md.net					
<i>Cheri Burck</i>		<i>SEA CARROLL</i>	<i>Washington University Blvd. BAE-460</i>	<i>410-480-7112</i>	
E-mail <i>cheri@sea.carroll.com</i>					
Name <i>JONIAN LASKY</i>		<i>DELL Technologies</i>	<i>1 DELL WAY ROUND ROCK TX 78662</i>	<i>202-717-2733</i>	
E-mail					
Name <i>COLE SYDNER</i>		<i>MOORECO LLC</i>	<i>1349 Summit Ave.</i>	<i>301-331-6707</i>	
E-mail					
Name <i>Josh O'NEK</i>					
E-mail					
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