



Washington County

M A R Y L A N D

PURCHASING DEPARTMENT DIVISION OF BUDGET & FINANCE

PUR-1567 ADDENDUM NO. 2 INVITATION TO BID

ELECTRONICS RECYCLING

DATE: Wednesday, July 27, 2022

**BIDS DUE: Wednesday, August 10, 2022
2:00 P.M.(EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Can you confirm the dates of "January 1, 2020 - June 30, 2022" in your response to Item No 1, in Addendum No 1, dated July 20, 2022? This indicates nine (9) trailers over a 30 month period.

Response: Yes, we only sent out two (2), trailers in 2020. Most likely due to COVID. We sent out four (4), trailers in 2021 and have already sent out three (3), in 2022. Pre-COVID we sent out four (4), in 2019 and eight (8), in 2018.

ITEM NO. 2: *Inquiry:* The Scope of Work, #2 Project Scope, b. indicates " transportation will be provided by either the County or Recycler". Do you require a trailer staged at the pickup location? Size? Can the recycler/vendor do a live load?

Response: We do not require a trailer to be located on site. We do require that the trailers be 53-foot trailers. We will contact the hauler and recycler when we have a load that is ready. We then load the trailer when it arrives. We load between the hours of 8:00 A.M. and 1:00 P.M. Monday thru Friday.

ITEM NO. 3: Inquiry: Will the landfill staff sort the electronics by commodities prior to preparation in shrink-wrapped pallets/gaylords?

Response: No, we do not sort the electronics. Material will be mixed but at least 80% will be CRT's, etc. We use cardboard gaylord boxes and they are shrink wrapped.

ITEM NO. 4: Inquiry: Does the pickup location have a loading dock?

Response: No, we use a forklift to lift the material onto the trailer if the trailer does not have a lift gate.

ITEM NO. 5: Inquiry: Are we able to receive any list of historical volumes by product type?

Response: We typically run 80% or more CRT's, monitors, etc. Some loads have been 100% CRT's.

ITEM NO. 6: Inquiry: Are there any certifications required?

Response: Yes, ISO 14001. All data and software shall be erased and destroyed following NIST 800-88 compliance. Furthermore, all material must be dismantled and/or recycled complying with all Federal, State, and local environmental laws.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing