



Washington County

M A R Y L A N D

COORDINATING COMMITTEE

PUR-1566
ADDENDUM NO. 1

REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE /
TECHNICAL PROPOSALS AND PRICE PROPOSALS FOR
A JUVENILE DIVERSION PROGRAM IN WASHINGTON COUNTY, MARYLAND

DATE: Thursday, July 21, 2022

BIDS DUE: Wednesday, July 27, 2022
4:00 P.M. (EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Inquiry: I type up the Q&E and Technical proposal, correct? Meaning there are no forms for this on your site? I do see the attached forms that you provide at the end of the pdf.

Response: Part 1 of Item No. 1 herein: Yes, you must submit all required information included in the solicitation. Refer to the RFP document, Page 6, Item No. IV., Submittal Instructions.

Response: Part 2 of Item No. 1 herein: There are no provided forms for the required information.

Response: Part 3 of Item No. 1 herein: Refer to the RFP document, Page 30, Request for Proposal Checklist shall serve as a quick checklist for submittals.

ITEM NO. 2: Inquiry: Can you please tell me if you provide and if so where a budget narrative is located?

Response: Refer to the bid document, Page 6, Letter D, Parameters of the Award of Funds, Item No. 1 and Item No. 2.

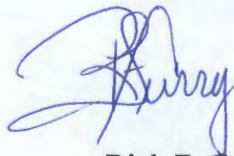
ITEM NO. 3: Inquiry: The pdf states I have to have details for each budget line identified. Do I create a budget form as I cannot locate one in the pdf?

Response: Yes, there is a budget line detail required for the price proposal.

ITEM NO. 4: Inquiry: I have just been typing everything in a word document. Is there a formal application template that is required or do I use the checklist and just type the application as a word doc?

Response: Refer to Item No. 1 in this Addendum.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing