



Agenda Report Form

Open Session Item

**SUBJECT:** Bid Award (PUR-1559) – Contract Services at Transfer Stations and On-Site at Forty West Landfill

**PRESENTATION DATE:** August 16, 2022

**PRESENTATION BY:** Brandi Naugle, Buyer, Purchasing Department and David Mason, P.E., Deputy Director, Department of Solid Waste.

**RECOMMENDED MOTION:** Move to award the Contract Services at Transfer Stations and On-Site at the Forty West Landfill to responsive, responsible, bidder Panhandle Dumpsters LLC, of Martinsburg, WV based on the Total Sum Bid (Transfer Station Location Nos. 1 through 5) \$586,150, plus Alternate No.1 (cardboard transports at Forty West) \$8,800.00 for a Total Lump Sum of \$594,950 and the procurement is contingent upon the company being registered and providing proof of being in “Good Standing” with the Department of Assessment and Taxation.

**REPORT-IN-BRIEF:** On June 29, 2022 the County advertised to solicit new pricing for these services and on July 27, 2022 accepted bids for the Contract Services at the Transfer Stations and On-Site at Forty West Landfill. The Invitation to Bid (ITB) was advertised in the local newspaper, listed on the State’s Emma (*eMaryland Marketplace Advantage*) website and the County’s website. Sixteen (16) persons/companies registered and downloaded the bid document on-line. Three (3) bids were received as indicated on the attached bid tabulation matrix.

The contract is for a two (2) year period, commencing October 1, 2022, with an option by the County to renew for up to one (1) additional one (1) year period. Subject to written notice given by the County at least sixty (60) calendar days in advance of its expiration. The County reserves the right to accept or reject any request for renewal. The County guarantees neither a maximum/minimum of transports from each location under this contract.

**DISCUSSION:** N/A

**FISCAL IMPACT** Funds are budgeted in the department’s operating expense account (515190-21-21100).

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Bid Matrix Tabulation.

**AUDIO/VISUAL NEEDS:** N/A

PUR-1559

Transfer Stations, On-Site at Forty-West Landfill and Alternate for Cardboard

				Apple Valley Waste Kearneysville, WV		Panhandle Dumpsters LLC Martinsburg, WV		BFI Waste Services, LLC DBA Republic Services of Hagerstown Hagerstown, MD	
Item No.	Item Description	Unit of Measure	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A.	Location No. 1: One (1) Trip - Greensburg	Trips	650	\$195.29	\$126,938.50	\$125.00	\$81,250.00	\$265.45	\$172,542.50
B.	Location No. 2: One (1) Trip - Kaetzel	Trips	300	\$207.13	\$62,139.00	\$130.00	\$39,000.00	\$349.18	\$104,754.00
C.	Location No. 3: One (1) Trip - Dargan	Trips	180	\$230.52	\$41,493.60	\$125.00	\$22,500.00	\$386.02	\$69,483.60
D.	Location No. 4: One (1) Trip - Hancock	Trips	180	\$185.29	\$33,352.20	\$130.00	\$23,400.00	\$370.20	\$66,636.00
E.	Location No. 5: One (1) Trip - Forty West Landfill (On-Site)	Trips	4,200	\$78.28	\$328,776.00	\$100.00	\$420,000.00	\$92.00	\$386,400.00
<b>TOTAL LUMP SUM (Item No's. A thru E above)</b>				\$592,699.30		\$586,150.00		\$799,816.10	
F.	Location No. 6: Cardboard Transports at Forty-West Landfill	Trips	80	\$174.52	\$13,961.60	\$110.00	\$8,800.00	\$100.00	\$8,000.00
<b>TOTAL LUMP SUM (Item No. 6 above)</b>				\$13,961.60		\$8,800.00		\$8,000.00	

*\*Corrected Calculations based on unit pricing*