



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1554) - Landfill Monitoring Services - Requirements Contract

PRESENTATION DATE: June 28, 2022

PRESENTATION BY: Rick Curry, CPPO – Director of Purchasing and David A. Mason, P.E., Deputy Director of Environmental Management – Department of Solid Waste

RECOMMENDED MOTION: Motion to award the contract to the responsive, responsible proposer, Environmental Alliance, Inc., Glen Burnie, MD with the lowest total (annual) proposal amount of \$110,051.99 for providing Landfill Monitoring Services.

REPORT-IN-BRIEF: The services under this contract consist of providing gas and water monitoring services at the five (5) landfill locations for the Department of Solid Waste. It is a requirements contract, utilized on an as-needed basis with no guarantee of minimum or maximum number units of services. The duration of the contract is for a period of two (2) years for these services with an option by the Board of County Commissioners of Washington County, Maryland (the “County”) to renew for up to three (3) additional, consecutive one (1) year periods. Extensions are subject to written approval by the County at least sixty (60) calendar days prior to the contract expiration date.

The Request for Proposal (RFP) was advertised in the local newspaper, on the State of Maryland’s web site, “*eMaryland Marketplace*”, and on the County’s web site. Thirty-seven (37) firms/persons accessed the RFP document from the County’s web site, and eight (8) firms were represented at the pre-proposal conference/teleconference. Three (3) proposals were received; three (3) proposals were deemed responsive, and their Price Proposals were opened as shown on the attached Price Proposal Matrix. The Coordinating Committee was comprised of the following members: County Director of Environmental Management (Chairman Designee), County Director of Purchasing, County Deputy Director of Environmental Management - Solid Waste, Superintendent of Landfill Operations and Recycling Coordinator/Operations Supervisor.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the department’s operating budget for these services.

CONCURRENCES: Coordinating Committee

ALTERNATIVES: N/A

ATTACHMENTS: Price Proposal Matrix

AUDIO/VISUAL NEEDS: N/A