



COORDINATING COMMITTEE

**PUR-1547
ADDENDUM NO. 2
REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE PROPOSAL
AND PRICE PROPOSAL**

**DIVISION OF ENVIRONMENTAL MANAGEMENT
ENGINEERING SERVICES
REQUIREMENTS CONTRACT**

DATE: Monday, April 25, 2022

**PROPOSALS DUE: Wednesday, May 11, 2022
4:00 P.M. (EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

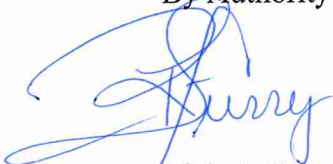
ITEM NO. 1: Inquiry: Which forms should be included with the Qualifications submittal, and which should be included in the Price submittal?

Response: The Qualification submittal needs to include the following forms: Standard Form 330 part 1 and 2, detailed resumes, staff matrix, cover letter addressing manpower & AutoCAD requirements, acknowledge of addendums, organization chart (optional), and example project descriptions. All other forms can be included with the price proposal.

ITEM NO. 2: Inquiry: Does a copy of the Draft Agreement need to be included with the proposal?

Response: No.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)