

Open Session Item

SUBJECT: Contract Award (PUR-1541) – Consultant to Develop Performance Specifications and Provide Technical Assistance for a County-wide Local Government/Public Safety Radio System

PRESENTATION DATE: July 12, 2022

PRESENTATION BY: Rick Curry, CPPO, Director of Purchasing, Tom Weber, Deputy Director, Wireless Communication and Sheriff Doug Mullendore, Washington County Sheriff's Office

RECOMMENDED MOTION: Move to award the contract for the subject services to ACD Telecom, LLC of Lake Mary, FL., based on its proposal dated June 6, 2022, for the total lump sum amount of \$224,008.05 and the service is contingent upon the firm being registered and providing proof of being in "Good Standing" with the Department of Assessment and Taxation.

The total amount of this contract includes thirty (30) days for contract negotiations that will start after the vendor has been approved by the County's selection committee. If the negotiations go beyond the thirty (30) day mark, ACD Telecom will charge \$175 per hour plus expenses in addition to the contract amount of \$224,008.05.

REPORT-IN-BRIEF: The services to be provided by the consultant under this contract include: evaluate the existing system, assess the current and future requirements of the system users, develop performance specifications and provide technical assistance for the replacement of the County's existing local government and public safety radio systems. The required system shall use the latest standards based digital technologies that provide for convergence of the County's communication systems and provide agency interoperability. The proposed system may be phased into operation and will encompass all of County government, fire and emergency services.

Notice of the Request for Proposal (RFP) was advertised (1) on the County's web site with access to downloading the RFP, (2) on the State of Maryland's "eMaryland Marketplace Advantage" web site, and (3) in the local newspaper. Thirty (30) persons/companies registered/downloaded the RFP document on-line and ten (10) firms were represented at the pre-proposal conference/teleconference. Eight (8) firms responded with proposals. After evaluation of the Qualifications & Technical Proposals, four (4) firms were considered non-responsive, and their Price Proposals were not opened and evaluated (see attached Price Proposal Matrix).

The Coordinating Committee was comprised of the following members: Director of Division of Emergency Services, County Administrator, Sheriff, Deputy Director of Wireless Communication, Wireless Communication, Director of Information Systems, and the Director of Purchasing (Committee Chairman Designee).

FISCAL IMPACT: Funds are budgeted in the department's Capital Improvement Plan (CIP) COM030 account, Public Safety Radio Comm System Upgrade for these services.

CONCURRENCES: Coordinating Committee

ALTERNATIVES: N/A

ATTACHMENTS: Price Proposal Matrix

AUDIO/VISUAL NEEDS: N/A