



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1534
ADDENDUM NO. 1
INVITATION TO BID

NETWORKING EQUIPMENT
FOR THE WASHINGTON COUNTY IT DEPARTMENT

DATE: Friday, February 25, 2022

BIDS DUE: Wednesday, March 9, 2022
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* ITB Page 18; Para 13: Will the County waive the requirements under Supplemental Terms and Conditions: Paragraph 13 Liquidated Damages? Due to the current environment, there are still ongoing supply chain delays with IT product availability that are beyond our control and we cannot determine lead time for a particular product until an order is placed. We can no longer rely on our past experience for delivery timelines for IT products due to significant changes in the marketplace.

Response: Liquidated damages will not apply to this project because the vendor will not be involved in performing the work.

ITEM NO. 2: Inquiry: ITB Page 2; Para 22: While it is clear that the County is requiring One (1) Original Bid on the forms with original signature, please confirm that the following items are to be included in the proposal and if there are any additional requirements not shown below:

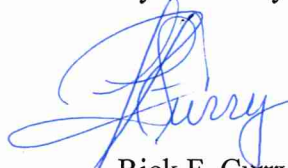
Signature to Bids Form
Specifications/Form of Proposal
Provisions for Other Agencies Form
Two (2) sets of descriptive literature
Bidder's Qualifications – Three (3) references of similar products/services

Response: Bidders shall submit as their submission the Signature to Bid, Specifications/Form of Proposal, Provisions for Other Agencies (which will not be a criteria of the evaluation process), Descriptive Literature and their Bidder's Qualifications.

ITEM NO. 3: Inquiry: Can you please clarify if you require Bid Bonds? There is no check mark for Bid Bonds on the Cover sheet.

Response: There is no check mark for bonds, bonds are not required for this procurement.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing