



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1524
ADDENDUM NO. 1
INVITATION TO BID

LEASE TWO (2) NEW TRANSIT VEHICLES

DATE: Friday, December 17, 2021

BIDS DUE: Wednesday, December 29, 2021
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Pg 25 Section II. Vendor Requirements: We are located a 77.3-mile drive from your facility. Specified vendors must be within a fifty (50) mile radius of WCT. Are you open to expanding the fifty (50) mile radius?

Response: Refer to the bid document, Page 25, Section II Vendor Requirements, Item A; **CHANGE** this paragraph to read as follows:

Bidders must demonstrate ability to manufacture requested vehicles and uphold all aspects of the vehicle warranty. Bidders must submit a list of service providers for maintenance repairs and warranted items. Specified vendors must be within a **ninety (90) mile radius** of WCT.

ADDENDUM NO. 1

Lease two (2) New Transit Vehicles

PUR-1524

Page 2

ITEM NO. 2: *Inquiry:* Pg 21 Section 2. Vehicle Lease: Does WCT have a preferred lease type such as Municipal lease with a dollar buyout?

Response: Yes, a Municipal Lease is the preferred type with a one (\$1.00) dollar buyout at the end of lease term.

ITEM NO. 3: *Inquiry:* Pg. 21 Section 2 Vehicle Leased. Parts Availability: In the event a vehicle is inoperative for a period of more than three (3) working days during the warranty period, Rohrer Enterprises, Inc. can supply a non-CDL loaner shuttle bus on a first come first serve basis. Is this acceptable with WCT?

Response: Yes, a non-CDL loaner shuttle bus is acceptable.

ITEM NO. 4: *Inquiry:* Pg. 22 Reimbursement for Loss of Vehicle Use: Please verify if penalty is waived when vehicle is in an accident at no fault of the lessor.

Response: Yes, the penalty will be waived when the vehicle is in an accident at no fault to the lessor.

ITEM NO. 5: *Inquiry:* Pg. 22 Delivery of Equipment: Because of the current microchip shortage and supply channel restraints, current estimated delivery is 8-12 months from receipt of order. Delivery is subject to change. Is this acceptable for WCT?

Response: All references within the bid document made to the one hundred and eighty (180) day delivery requirement shall be **CHANGED** to read: Delivery must be made no later than **243 – 365** calendar days.

ITEM NO. 6: *Inquiry:* Pg. 25-28 Vehicle Minimum Specifications: We are considering bidding a Ford Transit with bus style door that offers safer egress and degress of passengers. Also, will have a flat non-skid floor with wheel wells, and Freedman Seats that offer a more robust & durable design. Current vehicle specifications indicate WCT is asking for an OEM Ford Transit or similar type of vehicle. Is what we intend on offering acceptable to WCT? Please see picture and seating layout below for reference.

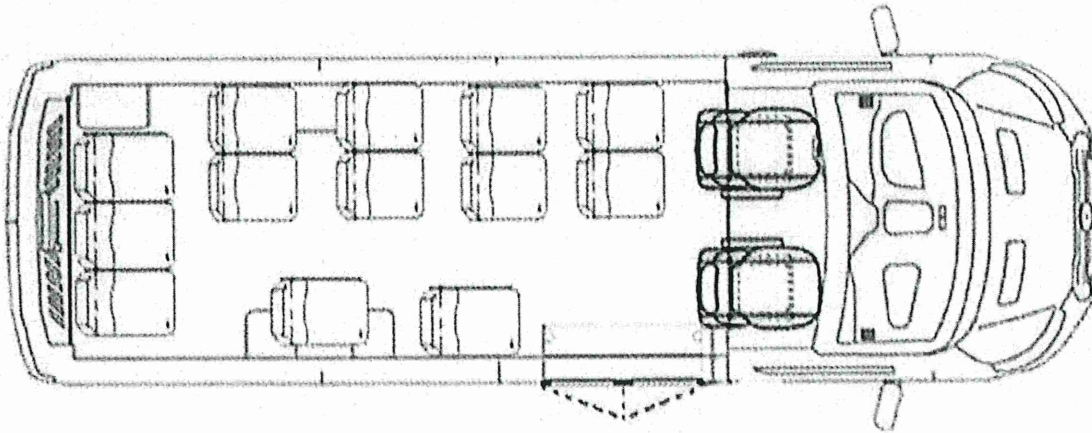
(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

ADDENDUM NO. 1

Lease two (2) New Transit Vehicles

PUR-1524

Page 3



Response: Yes, the alternative vehicle as described above is an acceptable substitution. Note: The vehicle as show in the provided illustration does appear to be larger and have a higher passenger capacity rate than that of what has been requested in the scope of work.

By Authority of:

A handwritten signature in blue ink that reads "Rick F. Curry".

Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)