



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

PUR-1522  
ADDENDUM NO. 3  
INVITATION TO BID

GROUP HEALTH INSURANCE –  
MEDICAL, PRESCRIPTION, DENTAL, AND VISION

DATE: Wednesday, December 8, 2021

BIDS DUE: Friday, December 10, 2021  
4:00 P.M. (EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of one (1) page.

**NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1:** *Inquiry:* To accommodate the County and make it easier to receive our bid proposals, can you let me know what the County's email file size limitation is for bid submissions?

*Response:* There is not a limit on the size of an email that is within the secure email site.

By Authority of:

Rick F. Curry, CPPO  
Director of Purchasing