



COORDINATING COMMITTEE

PUR-1495  
ADDENDUM NO. 1

REQUEST FOR PROPOSALS  
REGARDING QUALIFICATIONS AND EXPERIENCE  
/TECHNICAL PROPOSALS AND PRICE PROPOSALS FOR

TREATMENT FOR SUBSTANCE USE DISORDERS  
AT THE WASHINGTON COUNTY SHERIFF'S OFFICE,  
DAY REPORTING CENTER IN WASHINGTON COUNTY, MARYLAND

DATE: Monday, February 8, 2021

PROPOSALS DUE: Thursday, February 25, 2021  
4:00 P.M.

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

**NOTE: Washington County government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Proposers shall allow ample time for delivery of their proposal packets. Delivery of proposal packets via-courier service or United States Postal Service (USPS) will be accepted. For those proposers who wish to deliver their proposal packet in person will need to call 240-313-2330 to schedule an appointment.**

**ITEM NO. 1** *Inquiry:* There is no number of clients identified in the proposal? How many unique clients have been served in the past week, quarter, year? What is the average group size?

*Response:* Part 1 of Item No. 1 herein: Number are not identified. If the program census exceeds what the clinician can handle the sub-vendor is expected to add additional clinician to handle the demand.

*Response:* Part 2 of Item No. 1 herein: This year is not a good representation of the program census due to COVID-19. However, the program's census at beginning of the Stay at Home mandate was 36, the census when the State entered Phase One Reopening

was 36. In prior years, we have had as many as 60 participants in various phases of the program.

Response: Part 3 of Item No. 1 herein: One, last year and 1.5 FTEs prior years.

**ITEM NO. 2:** Inquiry: Will the group consider Joint Commission Accreditation instead of CARF?

Response: Yes, the county will consider Joint Commission Accreditation.

**ITEM NO. 3:** Inquiry: How many FTEs/ people has the current provider been providing to do the job? There are items that indicate the need for case managers, RN (could it be a LPN), therapist and probable clerical coverage to manage the data. The amount of money does not calculate to that many positions. Is this replacing those that have provided assessments in the jail?

Response: Part 1 of Item No. 1 herein: One, last year and 1.5 FTEs prior years.

Response: Part 2 of Item No. 1 herein: The funding is for SUD treatment to include medication assisted treatment using Vivitrol. Intensive case management is provided by Potomac Case Management Services. The previous SUD provider did provide a nurse (RN or LPN) to administer the Vivitrol injection during Wednesday's medication clinic. The program's nurse practitioner is to manage the Vivitrol clinic at this time. However, if that plan changes, it is expected that the SUD provider to assume that responsibility. The Day Reporting Staff (county employees) enter and manage the data.

Response: Part 3 of Item No. 1 herein: The SUD provider shall do a brief screening in the jail. Currently the program is doing the screening via-video visitation unit due to COVID-19, but in jail screenings shall be required once the pandemic is resolved. For maximum billing perhaps, the assessment is completed once the candidate is transferred to the DRC.

**ITEM NO. 4:** Inquiry: This appears to be much of a duplication of effort for what BLHS is providing at our North Village location. What is the possibility groups could be provided at North Village?

Response: All services shall be provided onsite, no virtual services, unless approved by Program Director.

**ITEM NO. 5:** Inquiry: What is the amount of time devoted to the monthly Community Service Provider conference calls?


Response: Less than thirty (30) minutes.

**ITEM NO. 6:** Inquiry: What is the amount of time devoted to weekly Service Delivery Team meeting?

Response: No more than one hour, Program Director prepares the agenda and seeks input from the team on Admissions and Phase Advancements, as well as updates the team on participants' positive drug test and significant changes.

**ITEM NO. 7:** Clarification: The program is designed for maximum billing by sub-vendors. All participants have MA when leaving the jail or within a few days. It is rare that they are not covered. The funding provided is for non-billable services and the fluctuation in census during periods of low referrals.

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing