



COORDINATING COMMITTEE

PUR-1484
ADDENDUM NO. 1

REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE
/TECHNICAL PROPOSALS AND PRICE PROPOSALS FOR

FIRE COMPANY SPECIAL PROCEDURES AND AUDITING SERVICES

DATE: Tuesday, November 3, 2020

BIDS DUE: Monday, November 30, 2020
(Revised Due Date via-Addendum No.1) 4:00 P.M.

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: Washington County government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Bidders shall allow ample time for delivery of their bid packets. Delivery of bid packets via-courier service or United States Postal Service (USPS) will be accepted. For those bidders who wish to deliver their bid packet in person will need to call 240-313-2330 to schedule an appointment.

ITEM NO. 1 *Inquiry:* Can we get copies of the prior year reports for each entity?

Response: Please use this link to retrieve the reports for the prior year:
<https://www.washco-md.net/wp-content/uploads/files-for-Fire-RFP.zip>

ITEM NO. 2: *Inquiry:* Can the current firm propose?

Response: There is not a current firm providing this service.

ITEM NO. 3: *Inquiry:* Based on Section III will each company provided a completed set of financial statements including balance sheet, income statement, statement of cash flows and footnotes?

Response: They will most likely have an income statement and balance sheet, probably not cash flows or notes.

ITEM NO. 4: Inquiry: With the social distancing under COVID do you intend to have the work completed remotely?

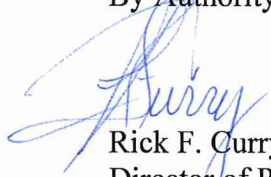
Response: There is no mandate from the County one way or another. The firm would have to work with the companies to determine the best approach.

ITEM NO. 5: Inquiry: What were the prior year fees for each entity? Can you provide hours for each?

Response: This service has never been performed before.

ITEM NO. 6: Proposers shall submit as their submittal, include the Form of Proposal (Attachment No. 1 and Attachment No. 2), Affidavit, and Contract document (Attachment No. 5) contained in the original RFP document no later than **4:00 P.M., (EDT/EST), Monday, November 30, 2020.**

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing