



Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1482) Dell PowerEdge R740xd Server Product

PRESENTATION DATE: November 17, 2020

PRESENTATION BY: Joshua O'Neal, Division Director of Information Systems and Rick Curry, CPPO, Director of Purchasing

RECOMMENDED MOTION: Move to award the procurement of ten (10) Dell 740xd servers to the responsible, responsive bidder, MNJ Technologies Direct, Inc. of Buffalo Grove, IL who submitted the lowest total lump sum of \$348,006.40.

REPORT-IN-BRIEF: The Invitation to Bid (ITB) was advertised on the State of Maryland's "*eMaryland MarketPlace Advantage*" website and on the County's website; and also, in the local newspaper. Seven (7) companies were represented at pre-bid teleconference. Two hundred twenty-six (226) persons/companies registered/downloaded the bid document on-line.

The Dell 740xd servers supply the computing power that runs all local County server applications, as well as providing virtual workstation access to staff, enabling easy transitioning between the office and telework. These additional servers will allow us to support more staff in telework and improve speed for all existing users. There are liquidated damages that shall be applied at the rate of Fifty (50) Dollars per calendar day for each day the Contractor fails to complete the work. The work shall commence upon receipt of the Notice to Proceed (issuance of purchase order), prosecute the work diligently and substantially completed within forty-five (45) consecutive calendar days.

DISCUSSION: Washington County Information Systems is requesting this purchase in order to increase the number of staff that can be supported for telework, as well as provide an improved environment for existing teleworkers.

FISCAL IMPACT: Funds are available in the CARES grant allocated for improvements to telework and remote citizen access.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

AUDIO/VISUAL NEEDS: N/A