



COORDINATING COMMITTEE

**PUR-1481
ADDENDUM NO. 4**

**REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE PROPOSALS
AND PRICE PROPOSALS FOR**

FACILITY DESIGN SERVICES REQUIREMENTS CONTACT

DATE: Friday, October 23, 2020

**Proposals Due: Wednesday, October 28, 2020
4:00 P.M., (EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum in the Q & E/Technical Proposal submittal. This Addendum consists of two (2) pages.

NOTE: Washington County government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Bidders shall allow ample time for delivery of their bid packets. Delivery of bid packets via-courier service or United States Postal Service (USPS) will be accepted. For those bidders who wish to deliver their bid packet in person will need to call 240-313-2330 to schedule an appointment.

ITEM NO. 1: *Inquiry:* Regarding the required forms, can you please confirm if a wet-signature is required or if it a digital signature would be acceptable (in light of the pandemic)?

Response: A digital signature is acceptable.

ITEM NO. 2: *Inquiry:* **The Q&E Proposal** requests a full SF330, Attachment C (Staff Matrix), statement of ability, Attachment D (Government-Wide Debarment & Suspension Affidavit), and conclusions, remarks, and supplemental info. **The Price Proposal** requests Attachment A (Price Proposal Form), Attachment E (Non-Collusion Anti-Bribery Affidavit), Attachment F (Price Matrix) and conclusions, remarks, and supplemental info.

ADDENDUM NO. 4

Facility Design Services Contract

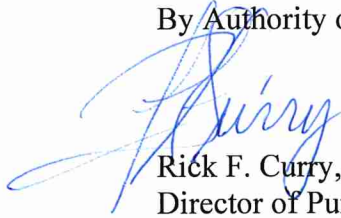
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With that being said, are we to not include Attachment B and Attachment G anywhere in our submittal?

Response: Attachment B, Insurance Requirements are not required to be submitted in the proposal but will be requested and shall be provided by the successful bidder(s) prior to awarding the contract. Attachment G, Sample Contract is not required to be submitted in the proposal but is provided for reference.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)