



COORDINATING COMMITTEE

PUR-1465
ADDENDUM NO. 2
REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS & EXPERIENCE /
TECHNICAL PROPOSALS AND PRICE PROPOSALS FOR
INSURANCE BROKERAGE AND RISK MANAGEMENT SERVICES
WASHINGTON COUNTY, MARYLAND

DATE: Friday, May 1, 2020

BIDS DUE: Thursday, May 7, 2020
2:00 P.M., (EST/EDT)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of one (1) page.

NOTE: Washington County government has limited access to the Washington County Administration Complex at 100 West Washington Street, Hagerstown, Maryland until further notice. All Bidders shall allow ample time for delivery of their bid packets. Delivery of bid packets via-courier service or United States Postal Service (USPS) will be accepted. For those bidders who wish to deliver their bid packet in person shall call 240-313-2330 to schedule an appointment.

ITEM NO. 1: *Inquiry:* Copies of our annual report and financial statements are being requested Do you prefer to have 7 physical copies of each report, or would electronic copies on the flash drives suffice?

Response: Yes, the County will accept flash drives for the annual reports and financial statements.

By Authority of:

Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)