



Open Session Item

SUBJECT: Contract Award (PUR-1450) - Aviation Engineering Services for the Hagerstown Regional Airport

PRESENTATION DATE: January 14, 2020

PRESENTATION BY: Rick Curry, CPPO, Director of Purchasing and Garrison Plessinger, Airport Director

RECOMMENDED MOTION: Move to award the contract for on-call Aviation Engineering Services at the Hagerstown Regional Airport to **Airport Design Consultants, Inc. (ADCI)** of Ellicott City, MD, in association with Bushey Feight Morin Architects (Hagerstown, MD), CJL Engineering (Johnstown, PA), AECOM Technical Services (Hunt Valley, MD), Hillis-Carnes Engineering Associates, Inc. (Williamsport, MD), Fox & Associates, Inc. (Hagerstown, MD), Arora Engineers (Philadelphia, PA), and Matonak & Associates Structural Engineers (Hagerstown, MD), with the contract Agreement being contingent upon FAA approval.

REPORT-IN-BRIEF: Qualifications & Experience submittals were received on November 26, 2019, from the following firm:

Airport Design Consultants, Inc. (ADCI) (a Disadvantaged Business Enterprise [MBE/DBE]) – Columbia, MD, with Bushey Feight Morin Architects (Hagerstown, MD), CJL Engineering Company, Inc. (Johnstown, PA), Hillis-Carnes Engineering Associates, Inc. (Williamsport, MD), Fox & Associates, Inc. (Hagerstown, MD), Arora Engineering (Philadelphia, PA), AECOM Technical Services (Hunt Valley, MD), and Matonak & Associates, Inc. (Hagerstown, MD)

In accordance with FAA/MAA regulations, selection of an aviation engineering consultant is not to be based on price proposals but rather only on consultants' qualifications and experience. The services to be performed shall include but not be limited to aviation planning services, architectural/engineering services, airport development projects, and incidental services. A Tentative List of Projects on which services may be applied is listed on the attachment to this recommendation.

The Coordinating Committee was comprised of the Airport Director (Committee Chairman Designee), County Director of Purchasing, Airport Operations & Terminal Manager, Division of Public Works and Director of Engineering.

The RFP was advertised in the local newspaper, on the County's web site and on the State's "eMaryland Marketplace Advantage" web site (eMMA). Seventy-seven (77) persons/firms downloaded the Request for Proposals document from the county web site. One (1) firm was represented at the pre-proposal conference; one (1) response was received as listed above.

The Committee unanimously recommends award of this contract to the sole and incumbent, Airport Design Consultants, Inc. (ADCI) of Columbia, MD, based on its qualifications and experience submittal. Individual members of the recommended firm have rendered services to the County Airport over the past twenty-one (21) years while being employed by the present contracted consulting firm and while also with a previously contracted consulting firm that is part of the recommended team above. The contract is for a two-year period with an option to renew for up to three (3) consecutive one-year periods.

DISCUSSION: N/A

FISCAL IMPACT: Funding for services are budgeted within the Airport's budget based on individual projects and services as required.

CONCURRENCES: The Coordinating Committee and contingent upon approval of the contract Agreement by the FAA.

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A

HAGERSTOWN REGIONAL AIRPORT

TENTATIVE LIST OF PROJECTS

- FFY 2020
 - a. Wildlife Assessment
 - b. Rehabilitate Runway 9-27

- SFY 2021
 - a. Foam Test Equipment and Live Scan Machine
 - b. Security Improvements – Phase 5
 - c. T-Hangar Replacement - #1, 2 and 3

- FFY 2021
 - a. Acquire Land for Development – Fairchild (RVZ)
 - b. Procure and Install Passenger Boarding Bridge

- SFY 2022
 - a. T-Hangar Replacement - #1, 2 and 3
 - b. Equipment Replacement

- FFY 2022
 - a. Acquire Land for Development – Phase 1
 - b. Reconstruct Taxiway F (Design)

- SFY 2023
 - a. Thermoplastic Marking Applications

- FFY 2023
 - a. Acquire Land for Development – Phase 2
 - b. Reconstruct Taxiway F (Construction)

- SFY 2024
 - a. Snow Removal Equipment Building Expansion (Design)

- SFY 2025
 - a. Snow Removal Equipment Building Expansion (Construction)