



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1444) for Gasoline and Diesel Fuel Deliveries

PRESENTATION DATE: October 29, 2019

PRESENTATION BY: Brandi Naugle, CPPB, Buyer – Purchasing Department

RECOMMENDED MOTION: Move to award the bids for gasoline and diesel fuel transport deliveries and gasoline and diesel fuel tank-wagon deliveries under Option No. 1, Four (4) separate contracts to the responsive, responsible bidders who submitted the lowest bids.

1. Contract for **gasoline tank-wagon deliveries** to **A. C. & T. Company, Inc of Hagerstown, MD** at the unit prices stated in its bid dated October 8, 2019.
2. Contract for **gasoline transport deliveries** to **Petroleum Traders Corporation of Fort Wayne, IN.** at the unit prices stated in its bid dated October 7, 2019.
3. Contract for **diesel tank-wagon deliveries** to **A. C. & T. Company, Inc of Hagerstown, MD** at the unit prices stated in its bid dated October 8, 2019.
4. Contract for **diesel transport deliveries** to **Petroleum Traders Corporation of Fort Wayne, IN.** at the unit prices stated in its bid dated October 7, 2019.

REPORT-IN-BRIEF: The following tabulations listed below were made from the bids received on October 9, 2019 based on estimated quantities for the contract period that is tentatively to begin on December 1, 2019 and end November 30, 2020. The contracts are for a one (1) year term with no option to renew. These are requirements contracts and the County guarantees neither a maximum nor a minimum quantity.

The bid was advertised on the State of Maryland’s eMMA “eMaryland Marketplace Advantage” web site, on the County’s web site, and in the local newspaper. Twenty-Four (24) persons/companies registered/downloaded the bid document on-line and six (6) bids were received, one (1) of which was deemed non-responsive. The bids were evaluated based on the Oil Price Information Service (OPIS) pricing index publication and the bidder’s bid factor; bids were submitted as follows:

GASOLINE: OPTION NO. 1 *(multiple contract award)*

<u>Vendor</u>	<u>Transport Loads Total Bid</u>	<u>Tank-wagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$708,324.34	\$137,859.74

Colonial Oil Industries, Inc. Savannah, GA	\$708,963.99	NO BID
East River Energy, Inc. Guilford, CT	\$710,276.66	NO BID
Mansfield Oil Company Gainesville, GA	\$695,929.92	NO BID
PAPCO, Inc. Aston, PA	\$678,927.66	NO BID
Petroleum Traders Corporation Fort Wayne, IN	\$678,077.24	NO BID

DIESEL: OPTION 1 *(multiple contract award)*

<u>Vendor</u>	<u>Transport Loads Total Bid</u>	<u>Tank-wagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$1,275,110.00	\$134,341.17
Colonial Oil Industries, Inc. Savannah, GA	\$1,277,010.14	NO BID
East River Energy, Inc. Guilford, CT	\$1,267,189.19	NO BID
Mansfield Oil Company Gainesville, GA	\$1,276,813.57	NO BID
PAPCO, Inc. Aston, PA	\$1,256,510.91	NO BID
Petroleum Traders Corporation Fort Wayne, IN	\$1,256,436.45	NO BID

GASOLINE & DIESEL: OPTION II *(single contract award)*

<u>Vendor</u>	<u>Transport/Tankwagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$2,252,684.44

Colonial Oil Industries, Inc. Savannah, GA	NO BID
East River Energy, Inc. Guilford, CT	NO BID
Mansfield Oil Company Gainesville, GA <i>*NON-RESPONSIVE – PROPOSAL INCOMPLETE</i>	\$1,972,743.49
PAPCO, Inc. Aston, PA	NO BID
Petroleum Traders Corporation Fort Wayne, IN	\$2,222,696.64

DISCUSSION: The contract requirements for the City of Hagerstown, Washington County Public Schools and Hagerstown Community College are also included in the above recommendations. Those entities will also make their own formal contract awards.

FISCAL IMPACT: Funds are available in various departmental operating budgets for fuels.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: The complete Bid Tabulation may be viewed on-line at:
<https://www.washco-md.net/wp-content/uploads/purch-pur-1444-bidtab.pdf>

AUDIO/VISUAL NEEDS: N/A