



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1444
ADDENDUM NO. 4
INVITATION TO BID

BULK GASOLINE AND DIESEL FUEL DELIVERIES

DATE: Monday, October 7, 2019

**BIDS DUE: Wednesday, October 9, 2019
2:00 P.M. (EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Clarification on the revised forms of proposal as well as Addenda 2, item 4. Addenda 2, Item 4 states that the delivered price is the sum of the *Weekly* Rack Average. However, the prices for gasoline listed in the revised forms of proposal (in Addenda 3), match the **daily** Harrisburg posting from 9/2/19. Can you please clarify-for the gasoline posting, are we to utilize the Weekly or the Daily?

Response: Refer to the bid document, Page 17, Supplemental Terms & Conditions, ITEM NO. 6.

All bids shall be based on the OPIS newsletter prices, from the weekly average

ADDENDUM NO. 4

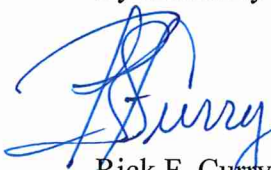
Bulk Gasoline & Diesel Fuel Deliveries

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Thursday end of business day (i.e. after 5 P.M.) [Thursday's newsletter pricing (rack average) will be used the following Monday 12:00 am through Sunday 11:59 pm for invoicing] **WEEKLY RACK AVERAGE PRICE, BALTIMORE, MARYLAND (DIESEL FUEL) and HARRISBURG, PENNSYLVANIA--Conventional Blendstock for Oxygenate Blending (CBOB) ETHANOL 10%** as published in the OIL PRICE INFORMATION SERVICE (OPIS, CBOB ETHANOL (10%) PRICES AND ULTRA LOW SULFUR DISTILLATE PRICES). DO NOT INCLUDE ANY EXISTING APPLICABLE TAXES (all applicable taxes/fees shall be listed separately when invoicing). The BIDDER'S FACTOR will be a value including freight costs, any fees, i.e. import fees, underground storage tank fees, etc. and any applicable Federal, State, and Local fees added to or deducted from the **WEEKLY RACK AVERAGE PRICE** and must remain firm for the Contract Period. The Delivered Price per gallon shall be the sum of **WEEKLY RACK AVERAGE PRICE** and plus or minus the BIDDER'S FACTOR including freight, F.O.B. Tanks. Billing shall be based on Gross Gallons.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)